

# Island-wide Chaperone Guidelines

The following guidelines were developed by Island educators and members of the Youth Task Force. Parents who wish to chaperone school field trips and/or athletic trips must understand our clear general expectations.

1. All chaperones and school volunteers must have a completed and up-to-date CORI on file with the Superintendent's Office. An individual cannot serve as a chaperone or volunteer until the CORI report comes back from the CORI Board and is reviewed and approved by the Superintendent or his designee.
2. While chaperoning, at all times (24/7) parent chaperones should provide positive role models for the student on the trip, in behavior, speech and dress, and chaperone shall maintain all school rules.
3. Chaperones must abstain from using alcohol or drugs while on the trip;
4. Tobacco use is discouraged, and it should not occur within sight of the students.
5. Chaperones should provide for and monitor the physical, verbal and emotional safety of the students and should intervene in any situation where problem behavior is occurring.
  - Chaperones shall avoid being alone with an individual student.
  - During travel on bus, boat, or plane, chaperones should distribute and/or seat themselves throughout the student group so that all students have an adult nearby.
  - Chaperones shall inform the trip leader and school administrator of any problem situations as soon as possible, including unlawful or disruptive behavior, harassment, bullying, hazing or discrimination.
  - Individual students may function best with a chosen or individual chaperone. It is the prerogative of the school to make participation in any *away-from-school* activity contingent upon assigned or individual chaperoning arrangements.
  - Individual and overnight trips may provide additional, trip-specific chaperoning guidelines and rules. Chaperones shall make themselves available to participate in any pre-trip meetings to learn about additional rules that may apply to specific trips.

I have read the above guidelines, and as a parent chaperone or volunteer, I agree to them.

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NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

12/18/2008