

PTA Meeting Minutes 10.8.2019

Attendees: Deanna Laird (President), Susan Sanford (VP), Brooke Leahy (Sec./Membership), Shelley Einbinder (Principal), Pam Hurley, Suzanna Crowell, Heidi McDonough, Stephanie Immelt (SRO), Jen O'Hanlon, Nancy Cole, Alessandra Hagerty, Claire Crowell, Denise Searle, Jennifer Fournier, Emily Reddington, Anne Fligor (Asst. Principal) Ellen Wannamaker, Nichole Shank, Gina DeBettencourt, Diane Smadbeck, Lisa Ruffner, Alisha Dunnebier, Corey Marolf, Melinda Rabbit DeFeo

Meeting started at 3:10 pm.

I. PTA Introductions & Update

- Welcome to new members and overview of PTA mission and committees.
- Reviewed Current Membership numbers currently 107 paid memberships, already higher than total membership for 2018/19 school year. Reminder to all that dues and membership must be updated yearly, and teachers must be paid member for current year for grant requests to be considered.
- Vacant Secretary Position--Brooke acting Secretary role.
- Approved September 2019 minutes

II. Treasurer's Report

- Michelle not present therefore, no Treasurer's Report given
- Still need balance of account to complete September minutes
- Denise Searle and Maria MacKenty looking for grant money approved for STEAM kit for Kindergarten
- Promised funds to Melinda for Green House electrical project (\$7,500) and approved 3 hydration stations for School (approx. \$1,000 each) from Grace Manson/Robert Day Grant money

III. New Business

- Upcoming Evening of Entertainment with Silent Auction, dine to donate, and music by Joanne Cassidy to be held Saturday Nov. 23 at The Wharf Restaurant (also Gina's Birthday)
 - Cost of Band is \$2,500
 - Need to presale tickets and form an Auction committee (Deanna, Brooke, Jen O'Hanlon, Joanne Chivinski, Claire Crowell)
 - All members asked to look for donations for auction
 - Emily Reddington offered a week of STEM camp (Brooke follow up)
- Halloween Party (Corey Marolf)
 - Party set for October 25, still looking for volunteers, offer community service hours to 7th and 8th graders who help with set up and game management
 - Anne Fligor to take proposal to Student Council
 - Approved purchase of trophy pendants, 1 new decoration, plastic plates and plastic wall murals
 - Approved purchase of pizza from Edgartown Pizza (approx.. cost \$324+tax)
 - Popcorn Machine to be provided by Anne Fligor
 - No Live animals to be given as prizes, this year or any year going forward
 - Decorating starts at 2:00 Friday 10/25, Heidi McDonough volunteered to be there
- **School Garden** (Melinda Rabbit DeFeo)
 - Green house still requires electricity(3 bids @ \$10K), NStar unable to help divert some cost, must be run through school main grid. PTA has agreed to \$7,500 towards project, Melinda will fundraise as necessary to make up rest of budget (go Fund me perhaps)
 - Garden Club has 15 members, could use more parent help
 - Program in jeopardy due to loss of \$8,000 grant money that subsidized Melinda's salary
 - Garden program ranked one of the best on the East Coast, and contributions from program keep Gina and the lunch program a top rated by the USDA (local lamb, 600lbs of tomatoes from our own garden etc); facilitates field trips and creates food system awareness
 - Perhaps set up a Garden/Parent liaison and/or committee

- Library (Nancy Cole)
 - Scholastic Book Fair: October 21 – 25. Need volunteers for Set up, break down, and scribing for K-1. All volunteers must be CORI checked (needs to be done annually)
 - Set up 10/18 @2:40, Nancy will be at Curriculum Night with sign up sheet for Set Up, Break down and scribing for younger grades
 - Later this year entire school (K-8) will be reading Wishtree by Katherine Applegate
- Boosterthon Glow Run (Jan 1- pep rally, Jan 24-run)
 - Wild West theme
 - All sponsorship payments done on line (when can donations be initiated?)
 - Kids will need to obtain sponsors all done on line
 - Need at least 8 parent volunteers to coordinate with company (info meeting following pep rally 1/14 after school)
 - Anne Fligor to coordinate with Boosterthon people about scheduling run times for school on 1/24
 - Need to sell sponsorships for Tshirts to off set cost (\$250/company) already have several in hand
 - Utilize Room parents to find out Tshirt sizes, distribute prizes etc
- Aquarium Questions
 - Some families curious as to why fish tank seems empty despite investment of funds to maintain and improve it. There has been problems finding fish that thrive in the environment and further work needs to be done
 - Anne to follow up with Emily Reddington regarding fish

IV. Committees & Fundraising

- Classroom Parent (Brooke Leahy)
 - Need to establish duties and parameters. Brooke sent list of ideas to teachers, will further work on it with Denise Searle and Jennifer Fournier about teacher expectations
 - Maybe have Grade level parents in stead of class specific?
 - Still need comprehensive list of Class Parents for PTA purposes
- Health & Wellness
 - Need PTA representatives on Committee and dates of future meetings
- Anti-Bullying (Climate)
 - Jen O' Hanlon working on reestablishing committee
- School Garden-see under New Business-Melinda Rabbit DeFeo
 - Need to establish committee/head parent
- Scholastic Book Fair-see under New Business-Nancy Cole
 - Need Volunteers for duration (CORI check required)
- PTA Recruitment / Marketing, PTA Bulletin Board (Brooke Leahy)
- Fundraising, including (not limited to the following)
 - PTA Auction Event
 - "Easy Money" Programs:
 - A+ Rewards – Stop & Shop (open position)
 - Program pays for weekly readers, have 454 registered users, runs from Sept-March, raises apx \$5500/year, **PLEASE REGISTER YOUR CARD!!**
 - Proposed booth at Curriculum Night and Pizza Bingo night to help people join
 - AmazonSmile
 - Box Tops (Valerie LaVigne)
 - Program is changing to digital format, Val to put together information
 - Vineyard Propane (Heidi McDonough)
 - Heidi to talk to Ken about receiving credit from School account
 - Program runs year round and can include businesses as well as homes
 - Schoola (Brooke/Deanna)
 - Must increase visibility, change format to families doing it on their own time year round, or drop boxes available at seasonal changes? Maybe print out label for every class and ask room parent to collect?

- Boosterthon Glow Run see above (Deanna and Anne)
- Purchase of large check for presentation of funds PR opportunities (still pending completion)
- Events, including (not limited to the following)
 - Halloween Party
 - Pizza Bingo
 - Family Math Night
 - Teacher Appreciation Lunch
 - Possible Trivia Night
 - Tech/Cyber wellness night 11/12 Interactive, different booths, bring your devices

V. Events & Planning Calendar

- Halloween Party (10/25) Corey Marolf in charge
 - Need volunteers for games/ setup/ etc.
 - Susan setting up Signup.com

VI. Open Positions/Opportunities to help

- Secretary (executive board)
- Brazilian Community liaison
- A+ Coordinator (Stop and Shop)
- Health and Wellness committee members
- Climate (Anti-Bullying) committee members (Jen O)
- Garden Committee head and committee members
- Glow Run parents (8)
- Auction Committee and donations
- Volunteers for:
 - Halloween Party
 - Scholastic Book Fair
 - Boosterthon Glow Run
 - Teacher Appreciation Luncheon

Next PTA Meeting: Tuesday November 12 @ 5:30 pm.

Meeting adjourned at 4:30 pm.