

PTA Meeting Minutes 12.11.2018

Attendees: Deanna Laird (President), Frederica Carpenter (VP/Secretary), Michelle Oteri (Treasurer), John Stevens (Principal), Stephanie Immelt (SRO), Brooke Leahy, Susan Sanford, Melinda DeFeo, Alisha Dunnebier, Leanna Fisher

Meeting started at 8:20 am.

I. PTA Introductions & Update

- Review and approved minutes from November PTA Meeting, 11-13-2018.
- Update on Principal's Search Committee, includes PTA reps: Jen O'Hanlon, Brooke Leahy, Deanna Laird
- Membership Update: Distributed report (as of 11-30-2018) 33 paid memberships to-date 2018-2019.
 - Additional PTA membership sign-ups received at meeting, will be added to next report.
 - PTA Memberships via signup.com. Susan provides signup.com updates to Michelle.
 - Confirmed MacKenty's class won award for most PTA membership sign-ups! Way to go Brooke!
 - Brooke leading PTA membership drive, John Stevens reminded teachers yearly PTA renewal.
- PTA will alternate schedule evening & morning meeting times to accommodate more people's schedules. Next meeting: Tuesday, January 8th 2019 meeting @ 5:30pm at the Edgartown Library (Deanna confirms)
- PTA recruit networking event: to be scheduled for early March. (Location: Rockfish? To be confirmed)

II. Treasurer's Report

- Audit completed.
- Follow-up discussion with Melinda Defeo needed to streamline Garden account process.
- Stop & Shop A+ proceeds from Spring 2018 (\$5,698.38) confirmed as deposited to PTA account.
- Reimbursement for Lizzy Ward: \$24.10
- PTA voted for Treasurer to have signing authority for \$75. Also looking into getting PTA credit card.
- PTA voted for purchase of Quickbooks online (\$20/month) for Treasurer's accounting.
- PTA voted for \$750 annually in spring for School Garden.
- PTA voted for \$250 donation per Gina's fundraising efforts for Stop & Shop purchases for families in need.
- Donation: (See Sept. Meeting Minutes) Confirming usage guidelines & higher interest rate of return (CDs)

III. Committees & Fundraising Updates

- Classroom Parents
 - Brooke Leahy: nominated/confirmed as chair of classroom parents. (Dee forwarding updated list.)
- Anti-Bullying (Climate) Meeting
 - Next meeting: Tuesday, January 8th at 11:30am.
 - Jen O'Hanlon coordinating follow-up to student survey. (Follow-up to assemblies on Oct. 15)
 - Contact Heather Hunt if would like to join committee and/or next meeting.
 - Jim Jordan's Website: ReportBullying.com - a great resource for parents.
- Health & Wellness
 - Quarterly meetings: nutrition, health, exercise initiatives. Susan Sanford, PTA representative.
 - Last meetings: Wednesday, Nov 28 @3pm (Melinda will forward notes from Nicole Barlett)
 - Next meeting: Wednesday, Jan 16 @3pm
- PTA Recruitment / Marketing, PTA Bulletin Board:
 - Thanks Brooke for awesome bulletin board, ongoing ideas for PTA recruitment & marketing!
- Fundraising Updates:
 - A+ Rewards – Stop & Shop
 - Raised to-date 2018/2019 school year: \$2,536.90
 - Need to simplify process to register/renew: Heather helping to figure out simpler process.
 - Garden:
 - Melinda planning Seed Fundraiser mid-January to mid-February.
 - Melinda getting estimate for additional greenhouse infrastructure needs, i.e. electricity.

- Schoola:
 - Planning for drive during first two weeks of January. (bring in outgrown/replaced clothes.)
 - Wednesday, January 16th drop-off. Pack up on Friday, January 18th.
 - Deanna looking for volunteer to help coordinate.
 - There is a simplified process for donating clothes (refer to website).
- Amazon Smile: Deanna distributed posters prior to last meeting (November)
- Vineyard Propane: Deanna reconfirmed update from Heidi that we reached \$2K threshold!! Check will be received in the spring.

IV. Key Events:

- PTA Auction / Dine-to-Donate Event at The Wharf
 - Date Confirmed: Saturday, February 2nd. Save the date announcements in early January.
 - Heather organizing donations list, bringing to Dec. PTA meeting. (Deanna has 2017 list.)
 - Reference: Donations offered at Nov. meeting: Facial (Alisha); Circuit Styles (Corey)
- Pizza Bingo Night: Friday, March 22 @5:30 – 7pm.
 - Looking at pizza from Wolf Den or Isola.
 - Bethh Zeller, organizing.
- Teacher Appreciation Luncheon: Wednesday, May 8
 - PTA voted to buy half-price tickets from Waterside on April 1st
 - Dee confirmed “dessert committee”: Liza Dolby, Megan Anderson, Diane Conover
- School spring event: to be confirmed.
- Sign-up.com: Susan Sanford awesome work with sign-up tool.

V. New Business

- Carryover November PTA Meeting: PTA would like to have more diverse representation and involvement with our Brazilian community. Deanna, Brooke and John Stevens following up to address this need.

Next PTA Meeting: Tuesday, January 8 @ 5:30pm at the Library

Meeting adjourned at 9:45 am.