

PTA Meeting - December 8, 2015 8:30am

I. Welcome + Introductions

Meeting Participants- Deanna Laird (President), Frederica Carpenter (Vice President), Susan Sanford (Treasurer), Rebecca Rabeni (Secretary), Pam Hurley, Heidi McDonough, Melinda DeFeo, Melissa Kagan, Lizzy Ward

Approval of November Meeting minutes at 9:42 am

III. Committees

A+ program (Pam Hurley)- A \$25 raffle for stop and shop card has been awarded; There is still a small glitch with the stop and shop card sign-ups in that the coordinator cannot sign in people any longer with the cards, so Pam is working with Mary Mcavoy for her help and waiting to hear from corporate as to whether we can get their approval for sign-ups we haven't yet entered. Pam suggests getting a group together to help enter logins and info and in the future we should have a laptop or ipad on site at sign-ups.

Garden committee (Melinda DeFeo) The garden sustainability committee had no results from their fundraiser at Rosewater, but it was a great effort and good dry run for next time. Melinda feels we need a better list of people; primarily targeting Edgartown residents that would be willing to fund. The event coincided with a few other events and was also at a busy time of year. Planning on creating a garden page on our website with donation button. The spring event which is a greenhouse dinner at Morning Glory will hopefully bring in more supporters and make some money. Jackie Korell from Katama general was interested in efforts and will be added to the list. Frederica will post on Mvol.

- Seed Fundraiser for the Garden Committee begins Feb 1st for 2 weeks, sales are online and can be extended for an extra week. Doing this fundraiser in place of Flower Power. Buyers will get seeds by mid-March, which lines perfectly with the Vineyard climate.

SchoolA (Melissa Kagan) So far the running total made is \$734. We receive quarterly checks, so need to figure out how their schedule fits into the fiscal school year. They currently have sold 91% of clothes they received. Melissa will send out an email to thank contributors and let them know how much we raised so far. Attached will be a flyer on how to donate on their own. The pdf needs to be translated so Deanna will have that done. Melissa can send the translation back to SchoolA so that they can put verbiage into flyer format. Deanna will send everything to Darren to have him send to school list.

Vineyard Propane (Deanna Laird) Thanks to Heidi McDonough's persistence, we finally received the \$2,000 check from Vineyard Propane. VP will be accepting receipts year round.

BoxTops (Deanna Laird) – The box tops bear is missing! Possibly put out an alert. Dee to make a flyer that he was last seen in 2s and possibly offer a reward for finding him. It will bring attention to program and at the same time hopefully track down the bear!

Halloween Party (Deanna Laird)- Reimbursements for supplies still need to be completed.

Room Parents (Deanna Laird) - Dee created an email to be sent to parents, Frederica suggested add in a descriptive subject line.

Sugarplum (Cristoline Fundraiser) Dec 21-22 PTA to sell remaining items from Cristoline fundraiser in the lobby after school. Need volunteers!

IV. Planning Calendar

Pizza Bingo Night- Mar 11 5-7pm

7th Grade Coffee Fundraiser - Dec 18 - Jan 5 Talk to room parents and explain that it is very important for the kids to participate in order to raise the money needed for upcoming field trips

Teacher Appreciation- May 3

V. Treasurer's Report (see report)

Working on numbers for audit- Dee and Susan to compare numbers, Frederica has numbers on what we approved to spend; Frederica submitted summary and will use toward creating newsletter of what the PTA funds and can also be presented to school committee. In the future Rebecca (secretary) can create a spreadsheet with teacher grants and amount each was awarded. Susan can then keep a tally of what checks have been written. Teachers' applications can be submitted at any time. Currently have a request for a case of honey for Nicole about \$180.

Susan could use some consulting help with quickbooks. It was originally not setup correctly and it is challenging to follow.

Currently have \$7,000 in account not including \$2,000 check.

VI. New Business

Next meeting when John and Susan are present, discuss the option for the audit to take place fiscally vs. our calendar year.

Adjourn 9:43 am