



The Edgartown School 2022-2023 Student and Parent/Guardian Handbook

[Click here for a complete list of staff extensions and email addresses.](#)

35 Robinson Road
Edgartown MA, 02539

Website: www.EdgartownSchool.org

Phone Main Office: 508-627-3316, **Fax:** 508-627-7983, **Fax to Nurse's Office:** 508-627-1411

Extensions and emails

Administration

402 Shelley Einbinder, Principal

seinbinder@mvyps.org

404 MaryAnn Bartlett, Assistant Principal

mbartlett@mvyps.org

202 Darren Belisle, Technology Administrator

dbelisle@mvyps.org

Administrative Support Professionals - Office Staff

0 Mary Beth Naron, ASP

mbnaron@mvyps.org

400 Pamela Alwardt, ASP

palwardt@mvyps.org

401 Nicole Gullotta, ASP

ngullotta@mvyps.org

School Counselors

246 Eric Butler

ebutler@mvyps.org

209 Deb Debettencourt

debdebettencourt@mvyps.org

244 Carmen Creanga

ccreanga@mvyps.org

School Nurse

112 Kate Curelli

kcurelli@mvyps.org

112 Colleen Hickey (.5)

chickey@mvyps.org

School Resource Officers

Gary Kovack

gkovack@edgartown-ma.us

Food Service

108 Gina deBettencourt, Head Cook, Manager

gdeBettencourt@mvyps.org

Maintenance and Custodial Services

177 Dwight Kaeka, Head Custodian

dkaeka@mvyps.org

Table of Contents

Click on the title to go directly to that heading.

LETTER FROM PRINCIPAL DR. SHELLEY EINBINDER	6
A BRIEF HISTORY OF THE EDGARTOWN SCHOOL	6
EDGARTOWN SCHOOL PHILOSOPHY	7
EDGARTOWN SCHOOL VISION	8
EQUAL EDUCATIONAL OPPORTUNITY	8
APPROACH TO TEACHING AND LEARNING	9
ENROLLMENT INFORMATION	9
PARENT/GUARDIAN RESPONSIBILITIES AND RIGHTS	9
RESIDENCY	9
AGE REQUIREMENTS	9
CHANGE OF ADDRESS AND CONTACT INFORMATION	9
RESPONSIBILITY FOR WHEN PARENTS / GUARDIANS ARE OFF-ISLAND	9
SCHOOL RECORDS	9
TRANSFERRING 8TH GRADE ACADEMIC RECORDS TO HIGH SCHOOL	10
NON-CUSTODIAL PARENT ACCESS TO STUDENT INFORMATION	10
SCHOOL CHOICE	10
ACCIDENT INSURANCE	10
CORI CHECK	10
PARENTAL NOTIFICATION	10
CURRENT HEALTH AND SAFETY UPDATES	10
2022-2023 SCHOOL YEAR CALENDAR	11
EDGARTOWN GRADE REPORTING CALENDAR	12
EDGARTOWN SCHOOL HOURS & ARRIVAL/DEPARTURE	12
CANCELLATION OF SCHOOL	13

<u>2-HOUR DELAY OPENING PROCEDURES</u>	<u>13</u>
<u>EARLY DISMISSAL PROCEDURE</u>	<u>13</u>
<u>TRANSPORTATION AND SCHOOL BUSES, WALKERS, AND CARS</u>	<u>13</u>
<u>BUS SCHEDULE</u>	<u>14</u>
<u>BUS RULES</u>	<u>14</u>
<u>CROSSING GUARDS</u>	<u>14</u>
<u>STUDENTS ARRIVING / DEPARTING ON BIKES, SCOOTERS, SKATEBOARDS, ROLLERBLADES</u>	<u>14</u>
<u>STUDENTS ARRIVING AND DEPARTING BY CAR</u>	<u>15</u>
<u>STUDENTS ARRIVING BY WALKING</u>	<u>15</u>
<u>PICKING UP STUDENTS DURING SCHOOL HOURS</u>	<u>15</u>
<u>DEPARTING TO BOYS AND GIRLS CLUB AND YMCA</u>	<u>15</u>
<u>SCHOOL ATTENDANCE:TARDINESS AND ABSENCES</u>	<u>16</u>
<u>PUNCTUALITY AND TARDINESS</u>	<u>16</u>
<u>ABSENCES</u>	<u>16</u>
<u>ASSIGNMENTS WHEN STUDENTS ARE ABSENT</u>	<u>17</u>
<u>FAMILY PROCEDURE FOR VACATION LEAVE FOR STUDENTS</u>	<u>17</u>
<u>CONNECTING WITH THE EDGARTOWN SCHOOL</u>	<u>18</u>
<u>COMMUNICATING WITH THE SCHOOL</u>	<u>18</u>
<u>WEBSITES</u>	<u>18</u>
<u>EDGARTOWN SCHOOL PARENT TEACHER ASSOCIATION (PTA)</u>	<u>18</u>
<u>ISLAND PARENTS AND GUARDIANS ADVISORY COUNCIL (IPAC)</u>	<u>18</u>
<u>OPEN HOUSE, SCHOOL GARDEN TOUR AND HEALTH FAIR</u>	<u>18</u>
<u>CURRICULUM NIGHT</u>	<u>19</u>
<u>PARENT / GUARDIAN -TEACHER CONFERENCES</u>	<u>19</u>
<u>VISITING THE SCHOOL</u>	<u>19</u>
<u>HEALTH SERVICES</u>	<u>19</u>
<u>SCHOOL NURSE</u>	<u>19</u>
<u>HEALTH RECORDS</u>	<u>19</u>

<u>MEDICATIONS</u>	<u>19</u>
<u>EXCUSED FROM PHYSICAL EDUCATION</u>	<u>20</u>
<u>EMERGENCY PROCEDURES AND DRILLS</u>	<u>20</u>
<u>BREAKFAST PROGRAM</u>	<u>20</u>
<u>LUNCH PROGRAM</u>	<u>20</u>
<u>CURRICULUM AND ACADEMIC STANDARDS</u>	<u>21</u>
<u>SYSTEMATIC APPROACH TO TEACHING AND LEARNING</u>	<u>21</u>
<u>CURRICULUM</u>	<u>21</u>
<u>GRADES K-4 REPORT CARDS</u>	<u>21</u>
<u>GRADES K-4 GRADING</u>	<u>21</u>
<u>GRADES 5-8 CURRICULUM</u>	<u>21</u>
<u>MIDDLE SCHOOL GRADES 5-8 REPORT CARDS</u>	<u>21</u>
<u>MIDDLE SCHOOL GRADES 5-8 GRADING ACADEMIC SUBJECTS</u>	<u>21</u>
<u>UNIFIED ARTS SUBJECTS GRADING</u>	<u>22</u>
<u>MIDDLE SCHOOL INTERIM REPORTS STUDENTS IN GRADES 6-8</u>	<u>22</u>
<u>GRADES 6-8 HONOR ROLL</u>	<u>22</u>
<u>GRADES 6-8 HIGH HONOR ROLL</u>	<u>22</u>
<u>BRINGING UP GRADES (B.U.G.) AWARD INFO</u>	<u>22</u>
<u>MIDDLE SCHOOL STUDENT PLANNERS AND GOOGLE CLASSROOM</u>	<u>22</u>
<u>PARENTAL NOTIFICATION</u>	<u>22</u>
<u>8TH GRADE COMMUNITY SERVICE TRADITION AND GRADUATION REQUIREMENT</u>	<u>22</u>
<u>PARTICIPATION IN EIGHTH GRADE GRADUATION CEREMONY</u>	<u>23</u>
<u>SUPPORT FOR STUDENTS</u>	<u>23</u>
<u>EDGARTOWN SCHOOL SPECIALISTS</u>	<u>23</u>
<u>STUDENTS WITH DISABILITIES AND INDIVIDUALIZED EDUCATION PLANS (IEPs)</u>	<u>23</u>
<u>STUDENTS WITH 504 PLANS</u>	<u>23</u>
<u>ENGLISH LANGUAGE LEARNERS</u>	<u>24</u>
<u>EDUCATIONAL SUPPORT PERSONNEL (ESPs)</u>	<u>24</u>

<u>ENGLISH -BRAZILIAN PORTUGUESE TRANSLATORS</u>	<u>24</u>
<u>SCHOOL COUNSELORS AND COUNSELING SERVICES</u>	<u>24</u>
<u>SCHOOL PSYCHOLOGIST</u>	<u>25</u>
<u>CHILD STUDY TEAM</u>	<u>25</u>
<u>SCHOOL-WIDE LEARNING OPPORTUNITIES AND RESOURCES</u>	<u>25</u>
<u>EDGARTOWN SCHOOL LIBRARY</u>	<u>25</u>
<u>ENRICHMENT CLASSES</u>	<u>25</u>
<u>SCHOOL GARDEN AND GARDENING CLASSES</u>	<u>25</u>
<u>HOMEWORK</u>	<u>25</u>
<u>ASSEMBLIES AND EDGARTOWN SCHOOL TRADITIONS</u>	<u>26</u>
<u>FIELD TRIPS AND OVERNIGHT TRIPS</u>	<u>26</u>
<u>SIXTH GRADE TRIP TO NATURE’S CLASSROOM</u>	<u>26</u>
<u>SEVENTH GRADE SKI TRIP</u>	<u>26</u>
<u>EIGHTH GRADE CLASS TRIP</u>	<u>26</u>
<u>BEFORE OR AFTER SCHOOL ACTIVITIES</u>	<u>26</u>
<u>ATHLETIC AND PERFORMING ARTS</u>	<u>26</u>
<u>SCHOOL SOCIAL EVENTS EXPECTATIONS</u>	<u>27</u>
<u>EVENING PROGRAMS</u>	<u>27</u>
<u>INTERSCHOLASTIC SPORTS FOR MIDDLE SCHOOL</u>	<u>27</u>
<u>MIDDLE SCHOOL GRADES 5-8 ELIGIBILITY TO PARTICIPATE REQUIREMENTS</u>	<u>27</u>
<u>HOMEWORK CLUB</u>	<u>27</u>
<u>AFTER SCHOOL CLUBS</u>	<u>27</u>
<u>STUDENT COUNCIL</u>	<u>28</u>
<u>STATE TESTING MCAS AND ELL ACCESS</u>	<u>28</u>
<u>STATE TESTING – MCAS</u>	<u>28</u>
<u>ENGLISH LANGUAGE LEARNER - ACCESS</u>	<u>28</u>
<u>SCHOOL RULES (New wording in green)</u>	<u>28</u>
<u>EXPECTATIONS</u>	<u>28</u>

<u>RECESS RULES</u>	<u>29</u>
<u>LUNCHROOM RULES</u>	<u>30</u>
<u>DRESS CODE</u>	<u>30</u>
<u>SPECIFIC CLOTHING REQUIREMENTS</u>	<u>30</u>
<u>CONSEQUENCE FOR DRESS CODE VIOLATION</u>	<u>31</u>
<u>USE OF ELECTRONIC DEVICES AND SCHOOL INTERNET</u>	<u>31</u>
<u>CELL PHONES AND TELEPHONE USE</u>	<u>31</u>
<u>ANIMALS IN SCHOOL</u>	<u>31</u>
<u>SMOKING/VAPING</u>	<u>31</u>
<u>CONSEQUENCES, INTERVENTIONS, AND DISCIPLINARY ACTIONS</u>	<u>32</u>
<u>A MULTI TIERED SYSTEM OF SUPPORT (MTSS) FOR BEHAVIOR</u>	<u>32</u>
<u>DETENTION</u>	<u>32</u>
<u>SUSPENSION</u>	<u>32</u>
<u>ELIGIBILITY TO PARTICIPATE IN SPORTS AND EXTRACURRICULAR ACTIVITIES</u>	<u>39</u>
<u>MIDDLE SCHOOL STUDENT GRADES 5-8</u>	<u>39</u>
<u>PARENT AND COMMUNITY OPPORTUNITIES AND RESOURCES</u>	<u>39</u>
<u>EDGARTOWN SCHOOL COMMITTEE</u>	<u>39</u>
<u>EDGARTOWN SCHOOL ADVISORY COUNCIL (SAC)</u>	<u>40</u>
<u>HEALTH AND WELLNESS COMMITTEE</u>	<u>40</u>
<u>CLASSROOM PARENT</u>	<u>40</u>
<u>VOLUNTEER</u>	<u>40</u>
<u>LOST AND FOUND</u>	<u>40</u>
<u>USE OF SCHOOL FACILITIES</u>	<u>41</u>
<u>SCHOOL POLICIES</u>	<u>41</u>
<u>CIVIL RIGHTS POLICY</u>	<u>41</u>
<u>COMMUNITY RESOURCES</u>	<u>41</u>
<u>EDGARTOWN SCHOOL STAFF DIRECTORY</u>	<u>42</u>

LETTER FROM PRINCIPAL DR. SHELLEY EINBINDER

Welcome to the Edgartown School. I am honored to be part of the school community and privileged to serve as the principal. I am eager to continue Edgartown's commitment to fostering a respectful, stimulating and nurturing school community for all students, parents and guardians, and staff.

This handbook contains procedures and information to help you and your child become acquainted with the school. Respect and courtesy for one another, adults and children, are the foundation for all the rules of the school. Each classroom will agree on its own learning expectations. Parents and guardians, please take time to discuss the rules beginning on page 29 with your children. Classroom teachers will also review these rules with students at the beginning of the year and give reminders throughout the year.

The dedicated faculty and staff are committed to providing a year filled with learning opportunities that encourage curiosity, creativity, collaboration and critical thinking. I urge you to be an active part of your child's education by monitoring his/her progress and keeping in close contact with the teachers.

If you have any questions about the school, or if I can be of assistance to you, please do not hesitate to contact me.

Shelley Einbinder, Ed.D., Principal

A BRIEF HISTORY OF THE EDGARTOWN SCHOOL

Prior to the opening of the present main building the Edgartown School, grades 1 through 6 met in the North School, now a section of Edgartown Commons and grades 7 through 12 met at the South School, former home of the Edgartown Boys' and Girls' Club.

Regionalization was considered in 1922 and 1923. A joint committee was formed and the superintendent in one of his annual reports strongly recommended unionization. However, discussion came to an end when Edgartown decided to go ahead and erect its own building. It wasn't until the 50's that the subject was brought up again and action started, which culminated with the opening of the M.V.R.H.S. in 1959.

The class of 1926 was the first senior class to complete a year and graduate from the Edgartown building. Eleven members received diplomas. However, the first public event to be held was the exercises for the graduation of the class of 1925.

There were 14 members in that class. In the twelve grades there were 246 students, of these, 58 were in the high school. The principal was Walter Grenall, who has since been succeeded by Charles Cooper, Walter Morris, General Theodore Dillon, Robert Scott, Bryant Bean, William Reagan, James Tripp, Marvin Shapiro, Edward Jerome, Paul Dulac and John Stevens.

In the early 50's overcrowding became a real problem. In 1955 a new wing was added which provided space for grades 1, 2, 3 and Kindergarten. Later, the interior of the main building was restructured to meet the needs of today's education.

In September 1959, the M.V.R.H.S. opened and the students of the four upper classes left to attend the new school, leaving more space for the remaining grades.

In September of 1980, a free standing addition was erected to house a library, art department, shop and music room.

From September 1986 through December 1987, the entire facility was renovated and new space was added for classrooms, special needs, reading, physical education, computer lab, library, office and cafeteria with its own kitchen.

In June of 2001, construction on a new two story K-8 school building began. Additions built in 1956, 1979 and 1986 were demolished to make room for a facility that would accommodate children and meet the needs of today's educational demands. In 2003 a new era in Edgartown School history began as we moved into the new facility with a capacity to house 550 students in its classroom and 600 students in its core facilities.

In 2005-2006 long-term principal Edward J. Jerome retired from the Edgartown School and G. Paul Dulac became the new principal. In 2007, Edgartown School graduate John W. Stevens joined the facility as principal. After 12 years as the Edgartown School principal, John W. Stevens retired. In July 2019, Dr. Shelley Einbinder was hired as the new principal.

In 2006 a vision statement for our school was developed that directs our behavior. Our current enrollment has leveled off and remains slightly over 350 students with a well-qualified staff to serve them.

Joseph Robichau
Betty D. Robichau
Edward J. Jerome
G. Paul Dulac
John W. Stevens
Shelley Einbinder-Fleischmann

As of school-year 2022-2023 the school population has risen to over 400 students.

EDGARTOWN SCHOOL PHILOSOPHY

The child is the center of the educational process at the Edgartown School and we are committed to providing a quality education in all areas, including academics, technology, life skills and the arts.

The school endeavors to provide a nurturing environment that challenges each student to meet his/her own potential. Through the use of standardized and individualized assessment, we constantly evaluate and adapt the curriculum to provide a comprehensive educational experience. We offer each child the opportunity to learn, to explore, to create, to exchange ideas, to question, to mature and to think both critically and creatively. Valuing all learning styles and cultures, we foster and develop positive self-image, mutual respect and personal responsibility in our students using developmentally appropriate programs.

We encourage each student to become a productive member of society. Education is a never-ending process for students, Parents and guardians and faculty. We promote a partnership between school, home and community allowing each student a rich, diverse educational experience.

We are committed to fostering a lifelong love of learning while we prepare our students for an ever-changing and challenging world.

The child is the center of our educational process, and we use this basic premise as a measuring stick in all that we do. Our building and district goals focus on preparing our students for an ever changing world, a world that uses and integrates technology in all basic learning applications. We stress life skills in our curriculum that reflect their culture, heritage and region of this country.

We provide an environment that nurtures everyone's potential, one that is safe and allows students to take risks. We are committed at school and district level to provide a new facility that will prepare our students for the next century. We stress the value of assessing student performance to improve curriculum at our school.

Our community service programs carry our message of commitment to our community and support the partnership that our school and community cherish. Our school goals, developed by our School Advisory Council with community input, are valued for their consensus building. Our efforts to communicate are evident in numerous newsletters by staff and administration, the principal's Town Report and use of our website.

Our school staff and school committee share in the common goal of fostering a life-long love of learning as we continually grow through numerous professional development avenues. Our school committee and community generously support the goal in our budget year after year.

EDGARTOWN SCHOOL VISION

The Edgartown School will exemplify an effective learning environment by building a Respectful, Stimulating and Nurturing school community for **all** students, staff and parents and guardians.

All students will be inspired and motivated to reach their academic, creative, critical thinking and leadership potential based on consistent best practices instruction.

Students will possess a deep sense of personal responsibility and pride toward academic endeavors as well as service to others. Adopted April 26, 2006

EQUAL EDUCATIONAL OPPORTUNITY

The Edgartown School is committed to equal educational opportunity for all children regardless of race, gender, abilities, heritage or beliefs. Prejudicial attitudes or abusive language harm the emotional and educational growth of children of color and destroy the dignity of the individual, their families, our community and will not be tolerated. Further, we believe that the school has a central responsibility to support the development of healthy self-esteem in an atmosphere of respect for all children and adults.

We intend to build on the rich cultural diversity of our community, creating a sense of unity from our many individual differences. We will respond to prejudicial attitudes in our school through in-service education for staff and a discipline policy which is both vigorous and affirming in its focus. We will work with community groups to promote a culturally enriched, non-biased curriculum at all grade levels and in

all subject matter. We welcome participation in our school programs by members of the community who wish to share their ethnic background, experiences and life skills with our students.

APPROACH TO TEACHING AND LEARNING

The Edgartown School believes in educating the whole child and meeting both the academic and social needs. The Responsive Classroom approach to teaching and learning fosters safe, challenging and joyful classrooms and school. This fosters a learning community which helps all children reach their potential.

ENROLLMENT INFORMATION

PARENT/GUARDIAN RESPONSIBILITIES AND RIGHTS

RESIDENCY

Students must be physically residing in the Town of Edgartown in order to attend the Edgartown School. Their place of residence must be with their legal guardian. If a child's town residency changes during the school year, please notify the main office. Parents and guardians who reside outside of Edgartown may request permission to have their children attend the Edgartown School through the school choice program. Contact the school's main office for more information regarding school choice.

AGE REQUIREMENTS

It is the policy of this school that a child **must** be 5 years old on or before September 1 of the school year of entrance for kindergarten placement, and a child **must** be 6 years old on or before September 1 of the school year of entrance for grade 1 placement.

It is the policy of this school to place children who enter from other public schools in the grade placement of the sending school. [The Age-of-Entry Policy is HERE](#)

CHANGE OF ADDRESS AND CONTACT INFORMATION

Fill out all the registration forms that are given out at the beginning of each year including:

- Edgartown Student Data Sheet with registration information
- Illness / Emergency Procedure Card
- Current Proof of Residency

It is the responsibility of the parent/guardian to notify the school when there is any change of address, phone numbers, emergency contact information or changes in child custody.

RESPONSIBILITY FOR WHEN PARENTS / GUARDIANS ARE OFF-ISLAND

When parents and guardians plan to be off island during school time, please let the school know who will be responsible for your child and how to contact them in case of any emergency that may arise.

SCHOOL RECORDS

For information about access to student records please see this link or go to our website.

[The Family and Educational Rights Policy \(FERPA\) is HERE](#)

TRANSFERRING 8TH GRADE ACADEMIC RECORDS TO HIGH SCHOOL

All information in an 8th grade student's academic folder is automatically transferred to the Martha's Vineyard Regional High School after 8th grade graduation. Families of students not going to MVRHS need to make arrangements with the Main Office to have records sent to their school of choice.

NON-CUSTODIAL PARENT ACCESS TO STUDENT INFORMATION

In 1998 Massachusetts Law (General Laws Chapter 71, section 34H) specified detailed procedures that govern access to student records by parents with non-custodial rights. For more information please see the policy [HERE](#) or contact the front office.

SCHOOL CHOICE

If it is determined that there is space available the School Choice Policy allows a student to move from one MVYPS district to another. Each year the school principal will determine if there is space available. Parents and guardians write a letter of request to the building principal no later than June 15 of the prior year. Complete instructions are found online. Or, parents and guardians can call their school's main office to learn more. [The School Choice Policy is Here](#)

ACCIDENT INSURANCE

Each child registered in the school is enrolled in the school accident insurance program. If you have health insurance, the school insurance will only cover any balance remaining after your own insurance responds. However, in the event of an accident, please obtain and submit the school insurance form immediately. If your child has an accident during school hours, you will be notified immediately. In case of an emergency, the child will be transported at once to the hospital. If you find it necessary to take your child to a doctor as a result of a mishap during school hours, notify the office or school nurse by the end of the next school day. Should an accident happen on the way to or from school, please report this to the school nurse.

CORI CHECK

Any parent/guardian who would like to volunteer in the classroom, on school field trips or during other school organized activities must have an up to date CORI check on file with the Superintendent and Edgartown School offices. Two forms of identification are required at the time of application. The CORI check is good for one (1) year. Any parent on an overnight trip must be fingerprinted through the superintendent's office.


PARENTAL NOTIFICATION

Parents and guardians will be notified in writing about any curriculum that primarily involves human sexual education permitting them to exempt their children from any portion of that curriculum without penalty. This primarily pertains to students in grades 5-8. All instructional materials for these programs are available for parental review.

CURRENT HEALTH AND SAFETY UPDATES


Current updates regarding COVID-19 protocols or any other emerging and/or frequently changing health and safety protocols will be found at the link here [MA DESE COVID-19 information](#) and the local Martha's Vineyard Public schools website www.MVYPS.org . In addition, the administration of the Edgartown School will strive to keep staff and families informed of changes to health and safety protocols.

2022-2023 SCHOOL YEAR CALENDAR



SUPERINTENDENT'S SCHOOL CALENDAR

ACADEMIC YEAR 2022-2023
MARTHA'S VINEYARD PUBLIC SCHOOLS
REVISED 6.30.22



AUG./SEPT. 2022

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

LEGEND:

Staff Preparation/Orientation Days	
Holidays and Vacation Days	
Teachers' Professional Days	
New Teacher Orientation Days	

2022

- August 29 & 30 New Teacher Orientation
- August 31 Full Professional Development Day
- September 1 & 2 Staff Preparation/Orientation Days
- September 5 Labor Day
- September 6 All Schools Open
- October 7 Full Professional Development Day
- October 10 Indigenous Peoples' Day
- November TBD Teacher CoP (after school)
- November 11 Veteran's Day
- November 23-25 School Closed/Thanksgiving
- December 23 MVRHS Closes at 11:00/December Recess
- Dec. 26-January 2 School Closed/December Recess

2023

- January 2 New Year's Day (observed)
- January 3 Schools Re-Open
- January TBD Teacher CoP (after school)
- January 16 Martin Luther King Jr. Day
- February 20 Presidents' Day
- Feb. 27-March 3 February Vacation
- March 8 Professional Development Day – ½ day
- March TBD Teacher CoP (after school)
- April 17 Patriot's Day Observed
- April 18-21 April Vacation
- May 29 Memorial Day
- May TBD Teacher CoP (after school)
- June 5 Professional Development Day – ½ day
- June 19 Juneteenth Independence Day
- June 20 Last Day of School – ½ day
- June 27 Last Day of School with 5 Snow Days *

*CALENDAR INCLUDES 185 SCHEDULED SCHOOL DAYS, INCLUDING 5 SNOW/EMERGENCY DAYS. IF THESE DAYS ARE NOT USED, THE CLOSE OF SCHOOL IN JUNE WILL BE ADJUSTED IN ORDER FOR THE CALENDAR TO CARRY A TOTAL OF 180 STUDENT SCHOOL DAYS.

ADDITIONAL DATES

- September 26 Rosh Hashanah
- October 5 Yom Kippur
- October 11 Cranberry Day
- April 6 Passover
- April 7 Good Friday
- April 9 Easter
- April 22 Eid al-Fitr

HIGH SCHOOL EVENTS

- September 2 Freshman Orientation
- June TBD Graduation

PARENT CONFERENCE DAYS

Elementary Schools: TBD

MV Regional High School: TBD

Approved by the AISC 5.13.21

EDGARTOWN GRADE REPORTING CALENDAR

Report cards and progress reports are sent home with students. Look for them in your child's backpack approximately 2 weeks after grades end. The final report card in June is mailed via USPS. In addition, parents and guardians have the opportunity to conference with teachers and specialists at parent / guardian - Teacher Conferences.

REPORT CARDS

Grades K-4

2 report cards, January and June.

Grades 5-8

1 report card at the end of each quarter.

Parent /Guardian Teacher Conferences

Please look for information sent out about the time slots and how to sign up for these important meetings with teachers.

October 20, 24, 26 for K-8 and an additional day on October 27 for grades 5-8

March 14,16, 20 for K-8 and an additional day on March 22 for 5-8

<u>Quarter</u>	<u>Grades End</u>	<u>Grade Level</u>
Q1	Nov. 10	5-8
Q2	Jan. 27	K-8
Q3	April 7	5-8
Q4	June 20*	K-8

*dependent on snow days

EDGARTOWN SCHOOL HOURS & ARRIVAL/DEPARTURE

Full Days

8:20 a.m. - 2:40 p.m.

Half Days

8:20 a.m. - 12:00 p.m.

- School yard supervision begins at 8:00 a.m.
- Breakfast is available in the cafeteria before school.
- All students may enter their classrooms at 8:15.
- Students are considered tardy when they arrive after the bell at 8:20.
- Students departing the cafeteria after 8:20 should get a sticker identifying them as late from breakfast and to be excused.
- Students arriving after 8:20 should report to the main office.
- For safety reasons students who are not involved in before and after school activities should not arrive at school grounds before 8 a.m. and should depart promptly at 2:40.
- On inclement days students may be allowed inside to wait. Middle School students may also be allowed to use the gym in the morning from 7:30-8:15 depending on staff availability.

Please also read important information about attendance, truancy, and tardiness in the following pages.

CANCELLATION OF SCHOOL

On days when there is no school because of weather conditions or some other emergency, it is advisable to listen to WMVY (FM 88.7), WQRC (FM 99.9) or the M.V. Communication Center Broadcast Network for “No School” announcements. School cancellations will also be posted on the school’s website and a text message and email will be sent to parents and guardians. When no announcement is made and if weather conditions are questionable, parents and guardians are encouraged to use their personal judgment and have the option to keep their children at home.

2-HOUR DELAY OPENING PROCEDURES

If the weather forecast indicates clearing weather during the morning, we may have a 2-hour Delay Opening, which means all bus routes and schools will begin two hours later than normal. Students will be allowed to enter the building at 10:15 and school will begin at 10:20. Students should not arrive earlier due to snow removal or other safety preparation. Listening to WMVY (88.7) or WQRC (99.9) and the M.V. Communication Center Broadcast Network will announce a delayed opening by 6:30 a.m. Delayed opening decisions will also be posted on the school’s website and a text message and email will be sent to parents and guardians. If the weather does not improve by 8:00 a.m., school may be canceled and this will be communicated as mentioned above.

EARLY DISMISSAL PROCEDURE

If it becomes necessary to dismiss school early because of deteriorating weather conditions or some other emergency, the early dismissal announcement will be posted on the school’s website and a text and email will be sent to parents and guardians. Radio Stations WMVY and WQRC and over the Island Communication Center Network Broadcast will also broadcast the announcement. On stormy days parents and guardians are urged to listen for these announcements, which will be made at or before 12 Noon.

Parents and guardians who will not be at home if school is dismissed early should make arrangements with relatives or friends to care for young children. Written notice of these special arrangements should be provided to the school so children can be reminded to follow parents and guardians’ wishes. The school will contact all parents and guardians of Kindergarten students and notify them of an early dismissal. Students in first through eighth grades will be dismissed in the usual fashion if no other arrangements have been made by the parents and guardians.

TRANSPORTATION AND SCHOOL BUSES, WALKERS, AND CARS

The Edgartown School provides bus transportation to Edgartown students who live 1.5 miles or more from the school. Register your child for bus transportation at this email address bustransportation@mvyps.org. Please contact Island-Wide Transportation Manager Marc Rivers for any transportation related questions. His contact information is 508-693-1033 x253 or mrivers@mvyps.org.

If your child is eligible to take the bus please click on the [MVYPS Transportation web site](#) and fill out the **Daily Transportation Information Form**. A paper copy can also be found at the main office. Please remember to update this information with the Edgartown School Main Office if transportation plans change throughout the year.

Please visit the MV Superintendent website (www.mvyps.org) for the latest information about our bus routes. Please be at the stop 5 to 10 minutes before the bus is scheduled to arrive. Bus times can vary depending on traffic and the number of students riding that day. Kindergarten students must have an

adult meet the bus in the afternoon or the student will not be allowed to get off the bus and will be brought back to the school..

BUS SCHEDULE

Please check the above transportation web site for the most current updates on bus routes.

The below are approximate times.

Edgartown / Vineyard Haven	7:25-8:00 a.m.
West Tisbury Road/Katama	7:40 – 8:00 a.m.
Chappaquiddick	7:40 – 8:00 a.m.

Students should be at their stop ready to board the bus; drivers are not required to wait for students arriving late to their stop. All students should arrive home between 3:00 – 3:20 p.m.

BUS RULES

1. All students must abide by school rules to and from school. This includes being safe when walking to and from the bus, waiting for the bus, and following the rules while on the bus. Poor behavior may result in the suspension of bus riding privileges or in the student being assigned a seat for a period of time.
2. Current COVID-19 protocols need to be followed on the bus. These announcements will be made as needed.
3. For safety reasons, the bus driver's and monitor's directions need to be followed by all students.
4. Students should never board a bus unless the driver is in the vehicle.
5. Students must be seated properly at all times and especially when the bus is moving.
6. Students may talk on the bus if they do so quietly.
7. Eating and drinking are not allowed due to cleanliness, allergies, health and safety.
8. If a younger student wishes to get dropped off at a stop other than his/her regular stop, we request a note to that effect.
9. Kindergarten students are not allowed to get off a bus unless an adult is at the bus stop to greet them, or unless an arrangement has been made directly with the transportation department. If an adult is not at the stop the student will be brought back to school and a call home made to arrange for their pick-up.

CROSSING GUARDS

Crossing guards are on duty during arrival 7:55 – 8:20 a.m. and during departure 2:35 – 2:55 p.m.

The crossing guards are responsible for helping your children cross at dangerous intersections. They are in charge at those crossings. Children cross streets only where guards are stationed and we ask parents and guardians to reinforce this at home. Bicycle, scooter, skateboard riders and rollerbladers need to walk their vehicles across the street where the guards are stationed.

STUDENTS ARRIVING / DEPARTING ON BIKES, SCOOTERS, SKATEBOARDS, ROLLERBLADES

For safety reasons, children may not ride bicycles, skateboards, scooters, or rollerblades on school grounds between 7:45 a.m. and 3:15 p.m. on school days. There are bike racks available for parking bikes and students are encouraged to use bike locks. These need to be walked across the street where the guards are stationed.

Bicycle helmets are required by law to be worn by all students who ride bicycles to school. If your child needs a helmet please let the Main Office know as occasionally helmets are provided by the Edgartown Police Department and we will be happy to connect you if possible. If you do not own a helmet or need a

new one, please check with the school about where to purchase inexpensive helmets. Please note, riders of motorized scooters and vehicles must be 16 years or older according to Massachusetts State Law.

STUDENTS ARRIVING AND DEPARTING BY CAR

Cars follow the entrance to the front of the school for drop-off and pick-up. For safety reasons drivers should remain in the car and students must exit and enter from the sidewalk only. Use the front parking lot to park if you are getting out of your car to walk your child to the door or pick them up. The back lot is not to be used as a drop-off and pick-up area. Please do not have your child get out of your car on the West Tisbury Road. Please follow all traffic directions.

STUDENTS ARRIVING BY WALKING

It is important that students know the route to school. If students are going to walk and are new to the school, it is advisable for parents/guardians to walk them over the route a few times so that they are familiar with the way and know how to make all of the crossings safely. An older brother or sister may help rehearse the route with younger students. Parent/guardians are encouraged to review the following pedestrian safety rules with their children:

- Always cross at crosswalks.
- Look left right left for moving cars before crossing.
- Make sure the driver sees you. Make eye contact with the driver.
- Cross only when the road is clear.
- Keep on looking for cars even as you are crossing the street.
- Walk when you cross - don't run.
- Always walk facing oncoming traffic.
- Please make sure that your child crosses only with a crossing guard whenever possible.

PICKING UP STUDENTS DURING SCHOOL HOURS

For your child's protection, please abide by the following procedures when they are being dismissed before the end of the day:

- A parent or guardian, or individual wishing to pick up a child during the school day, must check in with the office. Any other adult must have written permission to pick up students.
- The parent or guardian or designated individual must sign out the child.
- The office will then call the classroom and have the child report to the office.
- Teachers cannot release a child without a telephone call from the office.

DEPARTING TO BOYS AND GIRLS CLUB AND YMCA

Students attending the Boys and Girls Club are picked up at the school by a Boys and Girls Club Staff member and they walk there together. Arrangement for attending the Club is made between the Club and the parents / guardians. They can be reached at (508) 627-3303. Students attending the YMCA can register to take the bus there. Arrangement for attending the YMCA is made between the YMCA and the parents /guardians. The YMCA can be reached at (508) 696-7171. Parents / guardians need to make the Main Office aware of these arrangements.

SCHOOL ATTENDANCE:TARDINESS AND ABSENCES

School attendance, and arriving on time, is important to academic success and establishing positive social relationships at school. It is also required by Massachusetts State Law. The Edgartown School is

required to track absences and tardiness. The school is happy to work with families to create a plan to remediate issues.

All schools are required to report tardiness and absences to the State if they accumulate and efforts to remediate are unsuccessful. The school may file a complaint against a parent or guardian whose child is absent for more than seven (7) full days or fourteen (14) half days in a six month period. Students that miss more than 30 school days in one year may be retained unless extenuating circumstances exist. Families should make all travel plans and non-emergency doctor appointments after school hours whenever possible. In addition, attendance and tardiness are recorded for the purpose of the school making special awards to students and deciding eligibility for after school activities and extracurricular events. As a result, we encourage students to arrive on time each day.

PUNCTUALITY AND TARDINESS

It is very important for students to start their day on time and with the rest of their class. It is disruptive to many when students enter after the start of the day.

Students are considered tardy when they arrive at school between 8:20 a.m. and 11:30 a.m. If they arrive after 11:30 on full days (10:30 on half days) their record will show one days' absence. This is also the case if they are dismissed before 11:30 (10:30).

Students are allowed to walk to their homeroom at 8:15 and the late bell rings at 8:20 . Students coming into the building after the bell should report to the office and sign-in before reporting to class. Each day parents and guardians will be contacted through the email system if their student is marked tardy.

Some students eat breakfast in the cafeteria before school until 8:15. Students departing the cafeteria after 8:20 should get a sticker from the staff on duty identifying them as late from breakfast and to be excused. All students at breakfast are encouraged to get to class as promptly as possible.

After a total of 5 late-morning arrivals (or absences), parents and guardians will be notified by phone, letter or email. A meeting may be scheduled with the parent(s), student and administration to create a contract for improvement to be implemented. Administration may determine that tardy arrivals are excessive and refer the family to outside agencies for counseling and other support.

Parents are asked to inform the school when a student will be late. An excused tardy arrival will be assigned to the student's record for the reasons below and all other tardy arrivals will be marked as unexcused.

- Student was at an appointment that could not be scheduled outside of school hours (such as doctors/dentist/counseling)
- Student was off-island due to cancelation of ferry transportation
- Transportation is delayed by weather
- Extenuating circumstances that have been discussed with administration

ABSENCES

When a child is going to be absent from school, parents and guardians should inform the school via email to mbnaron@mvyps.org or by calling the attendance line 508-627-3316 x 300 (press 8 for Portuguese) as soon as they know of the absence. If the school does not receive a call from the parent, it will be considered an unexcused absence. Parents and guardians are asked to notify the office if there are extenuating circumstances which affect the student's attendance. Each day parents and guardians will be notified through the notification system if their student is marked absent.

If a student is absent for 3 or more consecutive days, a conversation with the school nurse or doctor's note is requested. The doctor's office may fax a note regarding a student's health to the school at 508-627-7983. It is the parent's responsibility to request a note from the doctor.

Students may be excused temporarily from school attendance for the following reasons:

- Prolonged or continuing illness that has been certified by a doctor and a doctor's note is provided within 3 days of the student returning to school.
- Bereavement or serious illness in the family.
- Weather so inclement as to endanger the health of the child.
- For observance of major religious holidays.
- Legal issues.
- School sponsored trips or events will be listed as field trips and not counted as absences.

ASSIGNMENTS WHEN STUDENTS ARE ABSENT

If a parent requests assignments because their child is ill they must contact the office by 9:00 a.m. on the day of the absence. Assignments can be picked up in the main office after 2:30 p.m. Assignments may be also found on the teacher's web page or Google Classroom.

If a Middle School student is absent for the entire day, it is the student's responsibility to obtain missing assignments, and complete them as soon as possible. All make-up work is to be made up within 5 school days from the day the student returns to school.

In the event of an extended illness, an adjustment will be made to the makeup time allotted on an individual basis. Please contact your child's teacher to discuss these plans.

FAMILY PROCEDURE FOR VACATION LEAVE FOR STUDENTS

The administration and faculty of the Edgartown School believe that school attendance is a reflection of how each student and his family perceive the importance of school. It is for this reason we strongly urge every family to make school attendance a top priority.

In case of a short absence such as 2 days, the parent should check the teacher's website for a list of assignments. If a student is going to be out of school for an extended period of time because of a family vacation, it is the responsibility of the parent to notify the school at least one week in advance. Five (5) days of school work can be prepared for the student to complete while on vacation and/or be available on the teacher's website. When a student will be absent over ten (10) days, the parent may request to have the student withdrawn from school to avoid accumulating unexcused absences. Parents and guardians must contact the office to arrange a return date at least one day prior to the student's return.

Valuable in-class instruction cannot be duplicated while on vacation. It is important that your child remain up to date on school work. We encourage you to check the school's website for classroom information when your child is not in school.

- The parent/student should check with each teacher regarding work expectations.
- When a student returns, the parent should communicate with the teacher(s) to see if all work is made up and accounted for within the five day limit.

CONNECTING WITH THE EDGARTOWN SCHOOL

COMMUNICATING WITH THE SCHOOL

Good communication is the best way to alleviate concerns about your child's performance, the classroom, and the school in general. Should a concern arise during the year, it is always best to first talk directly to the teacher or person who is at the origin of your concern. If an agreeable solution cannot be reached, you should contact the Principal. If your concern is not solved by the Principal, you should contact the Superintendent and finally the School Committee for assistance.

If you have concerns about your student or wish to learn about their progress you may call the classroom teacher, school office or come into school to arrange a meeting with a teacher, principal or school counselor.

WEBSITES

[Edgartown School](#)

[Martha's Vineyard Public Schools](#)

EDGARTOWN SCHOOL PARENT TEACHER ASSOCIATION (PTA)

PTA Statement of Purpose: To cultivate and encourage a positive relationship between parents and guardians and staff members through cooperation and communication for the benefit of the children at the Edgartown School.

The Edgartown PTA is a supportive parent group that exists to provide opportunities for students and parents and guardians to come together in various activities throughout the year. Notices for meetings and activities will be sent home with each student and information available on the school's website [PTA Link](#).

ISLAND PARENTS AND GUARDIANS ADVISORY COUNCIL (IPAC)

IPAC is an island-wide advisory organization consisting of parents and guardians of children who have disabilities and Individualized Education Plans (IEPs). These family members lend support and assistance to each other.

IPAC offers support to parents and guardians of children with disabilities. The organization also presents various workshops throughout the year. The workshops are designed to increase the awareness of parents and guardians, teachers, and the general public of issues that children with special needs may face in the school and community setting. Parents and guardians with children with disabilities on IEPs are encouraged to take part in this helpful advisory council.

OPEN HOUSE, SCHOOL GARDEN TOUR AND HEALTH FAIR

The Open House, School Garden Tour and Health Fair is a welcome event for families, which occurs one evening, during the first few weeks of school. Parents and guardians attend. They can visit the many tables of community representatives who have handouts regarding health and wellness organizations on the island. In addition, there is a potluck dinner for families to attend and dine together. After the dinner students can lead their parents and guardians to their classrooms and introduce them to their teachers. This gives the students an opportunity to share some of their excitement about the spaces where they will be learning from each day.

CURRICULUM NIGHT

Curriculum night is held in the fall. It is a time for parents and guardians to hear from teachers about the curriculum and expectations for their children.

PARENT / GUARDIAN -TEACHER CONFERENCES

Parent / Guardian-Teacher Conferences are held in October and April. Notification of when to sign-up for your conference will be found on the website, emailed or mailed home with instructions and needed information. If you are unable to use the computer program to sign-up for conferences, please call the office for assistance.

VISITING THE SCHOOL

We encourage you to make yourself aware of your child's progress in school. Information about Open House, Curriculum Night, and Parent / Guardian Teacher Conferences are all valuable experiences that parents and guardians should take advantage of. All other visits need to be pre arranged and a parent /guardian or other visitors need to complete a CORI check at the central office. The exception to this rule is when parents and guardians or other community members are attending sporting events, musical or theatrical presentations, or other large group events that the greater community is invited to. Parents and guardians and others who are visiting, must have a photo ID and are expected to sign-in at the office and wear a visitor's badge before entering any portion of the building. Students who are not enrolled in the Edgartown School may not visit during the regular school hours. COVID-19 and other health and safety protocols may limit visiting. Unauthorized people on the Edgartown School campus are reported to administration immediately and if they are not complying with the visiting rules are asked to leave.

HEALTH SERVICES

SCHOOL NURSE

The school nurse is available every school day. Any student, who is ill during school, should report to the nurse's office. If a student is too ill to remain in school, parents and guardians will be contacted and asked to take the child home. Children who come to school ill are unable to learn and also expose other children to illness. Students are required to stay home when they have fevers, vomiting and/or have diarrhea. They have to be symptom-free without the use of medication for 24 hours before they return to school.

HEALTH RECORDS

Students entering Kindergarten, 4th grade, 8th grade are required to submit a physical examination record to the nurse. Any Middle School students participating in after school athletics are required to submit a physical examination (which has been done within one year) and concussion form to the nurse. All new students must submit a physical exam report and an immunization record (both signed by a physician), and a birth certificate to the school nurse prior to starting school.

MEDICATIONS

1. Medication should be delivered directly to the school nurse by the student's parent/guardian.
2. The medication must be delivered in the original container, properly labeled with the student's name, the physician's name, the date of the prescription, the name and strength of the medication, and the directions for administering the medication.
3. A permission form from the parent must be signed before any medicine is given to his/her child. A form completed by the prescribing physician is also required for those medications to be taken for more than 10 days.
4. Students may not carry any medication, including Tylenol or other over-the-counter medicines, on his/her person during school hours, including on the school bus and on the playground. The

school nurse has ibuprofen/acetaminophen and they can be given under the nurse's discretion with parental consent on the emergency contact forms.

EXCUSED FROM PHYSICAL EDUCATION

The school nurse may excuse a student from Physical Education class for medical reasons. Any injury or illness which requires a student to be excused from gym for more than 2 consecutive days requires a letter from the physician with the dates the child is to be excused and the date he/she may return to gym class. Students who have a cast/splint will not be permitted to take part in gym class or recess. When the cast/splint is removed, written permission from the physician is necessary before the child may participate in gym class or recess.

EMERGENCY PROCEDURES AND DRILLS

Safety is a priority at the Edgartown School. Various emergency procedure drills will be held throughout the year. Students will have the procedures explained to them by the school staff. In case of an actual emergency it is important that parents and guardians obey directions given by the police or fire personnel; please do not come to the school unless directed to do so by authorities. During an actual emergency, the Superintendent's office will handle communication regarding the situation; it is advised not to contact the school or your student for information.

BREAKFAST PROGRAM

The Edgartown School provides a healthy and nutritious breakfast each morning; breakfast is served until 8:15 with time provided for late students to finish eating. Students departing the cafeteria after 8:20 should get a sticker identifying them as late from breakfast and to be excused. Each child attending the Edgartown School has the opportunity to purchase breakfast; money is deducted from their accounts. Breakfasts at no cost or at a reduced cost are available to families whose incomes qualify according to state and federal guidelines.

LUNCH PROGRAM

The Edgartown School provides a healthy, nutritious, hot lunch each day as well as an a la carte menu for students. For the 2022-2023 School Year, Governor Baker signed a law that will allow all students in Massachusetts to qualify for free school meals. In other years each child attending the Edgartown School will have a lunch account where money will be placed for purchasing lunch. Every time a student purchases lunch, money is deducted from the account. We encourage parents and guardians to place money in the account at the beginning of each month or when needed. When a child's account runs in deficit, the cafeteria will send a bill home either with the child or in the mail. It is important to pay this bill promptly. Contact the school if extenuating circumstances occur which prevents you from settling the bill. The cost for hot lunch will be announced each year. Lunch menus are posted on the school website and in the *Vineyard Gazette* and *Martha's Vineyard Times*.

In years when lunches are not free, there are no cost or reduced cost lunches available to families whose incomes qualify according to state and federal guidelines. Applications are included in the opening day packet at the start of the year, at all intake meetings during the year and also on the school's website. Requests need to be completed on a yearly basis. Please contact the school office for additional information.

CURRICULUM AND ACADEMIC STANDARDS

SYSTEMATIC APPROACH TO TEACHING AND LEARNING

The Edgartown School believes in educating the whole child and meeting both the academic and social needs. The Responsive Classroom approach to teaching and learning fosters safe, challenging and joyful classrooms and school. Staff use components from the Responsive Classroom in all grade levels to help foster a learning community which helps all children reach their potential.

CURRICULUM

The Edgartown School offers a full program of core academic subjects. In addition there are many Unified Art courses: Art, Band, Enrichment, Family and Consumer Science, Health, Industrial Arts, Library, Music-including chorus, Physical Education, Spanish, Technology. Curriculum is aligned with the Massachusetts Common Core State Standards and Frameworks.

GRADES K-4 REPORT CARDS

Elementary Students in grades K-4 bring home a report card at the end of the first semester in January and the final report card is mailed via USPS in June.

GRADES K-4 GRADING

K-4 students receive a numerical rating code for each level of mastery towards a grade-level Massachusetts Common Core State Standards in each subject area. Specific comments are given in a brief narrative regarding personal growth, effort and conduct.

GRADES 5-8 CURRICULUM

MIDDLE SCHOOL GRADES 5-8 REPORT CARDS

Middle School students bring home a paper copy of their report card at the end of the 1st, 2nd and 3rd quarter marking periods. 4th quarter report cards for all grades will be mailed home during the summer.

MIDDLE SCHOOL GRADES 5-8 GRADING ACADEMIC SUBJECTS

Students in Middle School grades 5-8 receive a report card with numerical percentile and letter grade for each of their Academic Subjects four times a year, plus a final average. Specific comments are given regarding effort and conduct for each subject area. Academic subjects include: English Language Arts, Social Studies, Science, Math, Spanish. English Language Learners receive numerical and letter grades for their English Language Development Class.

Academic Performance

A – Excellent	90-100
B – Above Average	80-89
C – Average	70-79
D – Below Average	60-69
F – Unacceptable Work	59 and below
I – Incomplete Work	Made up within ten school days of the end of the term or becomes 50

UNIFIED ARTS SUBJECTS GRADING

Students receive a number grade relating to their overall performance in the subject as follows: 4- Advanced, 3- Proficient, 2- Satisfactory, and 1- Improvement Needed. Comments specific to each student's effort and conduct are also given for each subject area. Unified Arts classes include: Physical Education, Art, Band (some students do not take band), Chorus (some students do not take chorus),

Family and Consumer Sciences, Health, Industrial Arts, Music, Strings Ensembles (some students do not take Strings), and Technology.

MIDDLE SCHOOL INTERIM REPORTS STUDENTS IN GRADES 6-8

Interim reports are sent out in the middle of an academic quarter to notify parents and guardians that a student is in need of improving performance, or to complete work to prevent low or failing grades. It is meant to inform parents and guardians with adequate time remaining in the quarter to make changes and get support. Some teachers may use interims to also inform parents of improved performance.

GRADES 6-8 HONOR ROLL

To be considered an Honor Roll student, the following grades must be achieved on all subjects:

Academic Performance	Grades: 80 or higher
Unified Arts	Grades: 2, 3, or 4

GRADES 6-8 HIGH HONOR ROLL

To be considered a High Honor Roll student, the following grades must be achieved on all subjects:

Academic Performance	Grades: 90 or higher
Unified Arts	Grades: 2, 3, or 4

BRINGING UP GRADES (B.U.G.) AWARD INFO

To earn a B.U.G. Award a student needs to improve a letter grade in at least one class without dropping a letter grade in any of their other classes.

MIDDLE SCHOOL STUDENT PLANNERS AND GOOGLE CLASSROOM

The school provides paper notebook-style planners for all students in grades 5-8 and most teachers assist their students in entering assignments in the calendar. Some Middle School teachers may use Google Classroom for communicating assignments. Parents and guardians should check the teacher's web page, ask their student, or contact the teacher directly in order to learn where they can find this information.

PARENTAL NOTIFICATION

Parents and and guardians will be notified in writing about any curriculum that primarily involves human sexual education permitting them to exempt their children from any portion of that curriculum without penalty. This primarily pertains to students in grades 5-8. All instructional materials for these programs are available for parental review.

8TH GRADE COMMUNITY SERVICE TRADITION AND GRADUATION REQUIREMENT

An important value instilled in the students of the Edgartown School is giving back to the community. Middle School students demonstrate this by performing Community Service. The tradition has been for every student to complete a minimum of 22 hours by the time they graduate from 8th grade. Students are required to complete these hours in order to participate in the 8th Grade graduation ceremony in June.

Students should record their community service and get a signature of confirmation from an adult and present documents to the assistant principal for record keeping. Forms may be picked up in the front office or on our website. A written note of the student's service hours, signed by an adult is also acceptable.

Students can begin earning their hours in the summer between 5th and 6th grade. It is easier to earn a portion of the 22 hours each year. In 6th grade students should try to earn 4 hours and students in 7th grade 8 hours as they work towards this goal. NOTE: During the pandemic the requirement was reduced but as of September 2022 8th grade students will be required to perform 22 hours.

PARTICIPATION IN EIGHTH GRADE GRADUATION CEREMONY

Eighth grade students are entitled to participate in the formal graduation exercises in June if they have met the academic, behavioral and community service standards established by the faculty and administration. Parents and guardians and students will be notified at the end of the third marking period and/or throughout the fourth marking period if they are in danger of not participating in the formal graduation ceremonies in June.

SUPPORT FOR STUDENTS

[The link to the MVYPS Student Services website is Here](#)

EDGARTOWN SCHOOL SPECIALISTS

Students have access to a variety of specialists as needs arise. These include: Literacy, Math, and English Language Development Specialists; School Counselors; Speech and Language Pathologists; Occupational and Physical Therapists; and School Psychologists. Specialists may consult with classroom teachers or provide screenings to learn more about student needs in addition to seeing students who are deemed eligible on a regular basis.

STUDENTS WITH DISABILITIES AND INDIVIDUALIZED EDUCATION PLANS (IEPs)

An Individualized Education Plan (IEP) is a written plan created for a child with an identified disability: defined and agreed upon in a meeting with parents and teachers. A vision describing goals for the year will be created to help guide the plan. Parents' concerns and the child's current level of performance regarding their learning strengths and challenges is identified at the meeting. The IEP will include measurable goals to help the child make progress towards their identified challenges. Teachers track improvement/progress towards these goals by sending progress reports. Decisions are made about what types of accommodations (how a child accesses their work), and modifications (changing the work expectations and how instruction is delivered) specialized instruction, and related services can be included. Additionally, the team will determine how often the child will receive extra support, who will deliver it and the location that they will receive it.

STUDENTS WITH 504 PLANS

The Federal Americans with Disabilities Act (ADA) provide protections for the civil rights of students with diagnosed disabilities that substantially limit their ability to access an education without specific specialized instructional accommodations. The purpose of the law is to ensure that all students have equal access to an education regardless of a disability. Unlike special education eligibility, a student does not have to demonstrate a lack of academic progress to access classroom and school accommodations and services. Student eligibility is determined through an evaluation by a 504 Team who are responsible for determining eligibility.

ENGLISH LANGUAGE LEARNERS

[The MVYPS ELL Guidelines are Found Here](#)

The mission of the Martha's Vineyard Public Schools' ELL program is to support the learning and agency of multilingual scholars in our schools and communities, in the contexts of language acquisition, academic engagement and achievement, and civic and cultural access, while building partnerships between students, families, the island community, and beyond.

Our Core Values are: Building Trusting Relationships; Engaging Students in Relevant Learning; Advocating for ALL.

EDUCATIONAL SUPPORT PERSONNEL (ESPs)

Educational Support Personnel (ESPs) are assigned to classrooms in order to support students in their learning. Classroom teachers, special education teachers, and ESPs work together to ensure student success.

ENGLISH -BRAZILIAN PORTUGUESE TRANSLATORS

There are English-Brazilian Portuguese translators who work in the ELL department. They are valuable members of the Edgartown School community and assist in connecting students with school services and reaching out to families.

SCHOOL COUNSELORS AND COUNSELING SERVICES

Students at every grade level participate in classroom lessons addressing issues such as conflict resolution, friendship, getting along, relationships, stress, discrimination, and decision-making. Health issues are also discussed in this format age-appropriately addressing safety, disease and illness, smoking, vaping, hygiene, puberty and nutrition.

Individual and group counseling is available to all students. Referrals can be made by parents, guardians, teachers, or by student requests. Some students meet in small groups to help process classroom and playground issues. Other groups are created to help students work on topics such as: the feelings following separation, divorce and remarriage, being new to the school, and grieving.

In the fall of sixth grade, students attend an environmental education program off island for 3 or 4 days. This is coordinated by the school counselors and the purpose is community and confidence building. As of September 2022, Edgartown School was attending Nature's Classroom in Groton, MA. Also in sixth grade a representative from the Sheriff's department teaches the L.E.A.D. (Law Enforcement Against Drugs) Program which is also coordinated by the school counselors and health teacher.

Parents and guardians can schedule meetings with the school counselors throughout the year to discuss concerns related to student learning styles; behaviors in and out of school; stages of development and characteristics of all ages Kindergarten - 8th grade; and personal issues that are getting in the way of student achievement. Referrals can be made to outside counseling agencies as well. Counseling for students in school can be arranged; behavior modification programs can be set up in school and at home; and diagnostic testing can be discussed and recommended. Connecting with other parents and guardians is essential and various parent and guardian meetings, groups and classes are often recommended.

Consultation with classroom teachers is important to the school counselors. Teachers see the frustrations and success that students encounter daily. Classroom and student observations help

counselors to get a complete picture of each student in order to help them achieve their potential. Parents and guardians are encouraged to contact the school counselors with concerns or issues.

SCHOOL PSYCHOLOGIST

School psychologists are uniquely qualified members of school teams that support students' ability to learn and teachers' ability to teach. They apply expertise in mental health, learning, and behavior to help children and youth succeed academically, socially, behaviorally, and emotionally. School psychologists partner with families, teachers, school administrators, and other professionals to create safe, healthy, and supportive learning environments that strengthen connections between home, school, and the community.

The school psychologist is available for consultation when there is a concern with a student. They will assist teachers and parents with strategies and interventions, monitor student progress through review of data collection, and assist with appropriate referrals to special education. The school psychologist conducts psychoeducational evaluations in order to identify a student's strengths, as well as areas of need. The purpose of this evaluation is to determine if an educational disability exists according to federal and state guidelines, which may qualify a student to receive individual specialized instruction through special education services, or classroom accommodations through a Section 504 plan. On occasion, the school psychologist may provide individual or group counseling support to students.

CHILD STUDY TEAM

This is a team consisting of classroom teachers, specialists, guidance counselors, administration and family who work together to support teachers in meeting the needs of their students and to generate more effective interventions. The CST meetings may be created when students present concerns during the school year.

SCHOOL-WIDE LEARNING OPPORTUNITIES AND RESOURCES

EDGARTOWN SCHOOL LIBRARY

In addition to over 15,000 volumes, our fully automated Library Media Center holds a large collection of periodicals and audio/visual materials, along with up-to-date computer technology offering a wide variety of programs and on-line services to students and staff.

The Library Media Center is an extension of the classroom, and it is a place where information skills are taught and learned within the context of the classroom curriculum frameworks. The State Board of Education endorses the philosophy that library programs are an integral part of the district's educational program, and that, as such, flexible scheduling must be maintained. This open scheduling ensures that students and staff can come to the library media center throughout the day to use information resources, read for pleasure, check out materials, and meet to work with other students and staff. Books can be checked out for a two week period, periodicals for one week. Some reference materials, such as encyclopedias, atlases, dictionaries and other special items, cannot be removed from the library.

A verbal notice is given to students regarding overdue material. This notice does not incur a fine. If materials are not returned, a printed notice will be given to a student. A bill is usually mailed to parents and guardians when a material is a month or more overdue.

ENRICHMENT CLASSES

All students in grades 5-8 participate in an enrichment class once a week. These classes are taught by Edgartown staff as well as community partners.

SCHOOL GARDEN AND GARDENING CLASSES

The Edgartown School hosts a school garden that is managed by the Island Grown Initiative. Students at different grade levels are able to take gardening classes during the school year. Our school uses food from the garden in meal preparation in the cafeteria.

HOMEWORK

Edgartown School, teachers may assign homework which is engaging and varied that meets the needs of the individual learner. Homework can assist students in reinforcing previously taught skills, in exploring lessons, and in inspiring independent learning. Homework is a valuable tool that allows parents and guardians to be included in a student's school experience. Parents and guardians can follow students' learning activities through monitoring homework. Please help your child set up a habit for doing homework and reading each night. This includes a quiet spot and time of day that works for your family.

ASSEMBLIES AND EDGARTOWN SCHOOL TRADITIONS

Fun Runs - Held first thing on a Friday morning once a month this is a whole school run around the campus. Families are encouraged to join.

United Nations Day

Winter Concert

Christmas in Edgartown Fair

Talent Show

Plays

March to the Sea

8th Grade Recognition Day

8th Grade Graduation

FIELD TRIPS AND OVERNIGHT TRIPS

Field trips are fun and valuable learning experiences that enhance our curriculum. Most trips occur on-island and many within walking distance. Students in grades K-2 enjoy trips on island and beginning in grade 3 students might go off-island for a trip. Teachers send permission slips with all the information: Curriculum connection and purpose, date and time, mode of transportation, and special clothing or supplies (sunblock or water bottle etc.) needed for each trip whenever their class is going off the Edgartown School campus. Teachers always consult with the school nurse regarding the most current health and safety protocols in addition to student-specific information regarding allergies, medications and medical conditions. Parents and guardians should sign and return the slips as soon as possible in order to give permission for their child to participate or contact the teacher directly with any questions.

SIXTH GRADE TRIP TO NATURE'S CLASSROOM

Nature's Classroom offers an outdoor education program that focuses on environmental science, social-emotional learning, and adventure education. Hands-on lessons allow students to process

information using their critical thinking skills, collaboration, and teamwork. This trip usually takes place in the fall.

SEVENTH GRADE SKI TRIP

Each year the seventh grade class participates in a class trip to Gunstock Mountain Ski Resort in Gilford, New Hampshire. Students are encouraged to participate in fundraising for this trip. Students must be academically and behaviorally eligible in order to participate in the class trip. Students who are not eligible for the trip, or choose not to participate, are required to be in school.

EIGHTH GRADE CLASS TRIP

Each year the eighth grade class fundraises and participates in a class trip. Students must be academically and behaviorally eligible in order to participate in the class trip. Students who are not eligible for the trip, or choose not to participate, are required to be in school. Parents and guardians and students will be notified by the administration if a student's academic or behavioral standing is such that he/she is ineligible to participate in the trip.

BEFORE OR AFTER SCHOOL ACTIVITIES

ATHLETIC AND PERFORMING ARTS

An interscholastic seasonal athletic program is organized Island-wide for students in grades 6 through 8. Band, Strings, Musical and other performing arts productions are also created and include participation after school hours. Parents and guardians will be notified by flyers, email, or text messages or on the website about the dates and times of various games/practices. Students must meet the school's eligibility requirements; copies available on the school's website or through the coaches/staff.

Students must be in school by 11:30 a.m. on full days and 10:30 a.m. on half days and remain throughout the entire day in order to participate in after school activities. If extenuating circumstances exist that counter the time requirements, it is the responsibility of parents and guardians to make the school aware. Students are to follow the eligibility requirements to participate in many after school events.

For any student to participate in after school sports there must be a current physical and concussion form filed with the school nurse before participating in practices or games.

SCHOOL SOCIAL EVENTS EXPECTATIONS

- School social functions are extensions of the school day and school rules continue to apply.
- Students are not allowed to leave an event and then reenter.
- Students are not allowed to leave an event early without verifying that the parent/guardian will pick up the student at the event. No student will be allowed to just leave an event.
- School dances are for Edgartown students only unless specified by the administration.

EVENING PROGRAMS

Evening programs are a time for families to participate together. We encourage parents and guardians to attend with their children and be responsible for their actions.

INTERSCHOLASTIC SPORTS FOR MIDDLE SCHOOL

Students must fulfill eligibility requirements to participate. The teams compete with teams at other island schools.

Co-ed Track / Cross Country	Fall
Co-ed Volleyball	Fall
Basketball: Boys Team / Girls Team	Winter

MIDDLE SCHOOL GRADES 5-8 ELIGIBILITY TO PARTICIPATE REQUIREMENTS

Students in good academic and behavioral standing are encouraged to participate in extracurricular activities offered at the Edgartown School. For purposes of after school events and sports, students must follow the eligibility requirements as written. Copies are available in the main office, through the athletic and music departments and on our website. Students who receive three disciplinary actions and/or are suspended during a marking period will be ineligible to participate in extra-curricular activities coordinated through and/or held at the Edgartown School for the remainder of that quarter.

HOMEWORK CLUB

Homework Club is offered each year beginning in the fall. This may be recommended by teachers to support students in their learning. Parents and guardians can sign their child up for Homework Club by contacting the Homework Club Coordinator. Students who are registered attend select days from 2:40-3:40 Monday-Thursday and parents/guardians need to provide transportation home at 3:40.

AFTER SCHOOL CLUBS

After School Clubs are offered three times per year (fall, winter and spring) to all students in grades K-8. Both teachers and community members share their expertise on fun and creative subjects to allow for additional enrichment opportunities after school. Some examples are garden club, sewing and embroidery, baton twirling, walking club, lego club, sign language, just to name a few. Program brochures are emailed out to parents/guardians a few weeks in advance in order to register their child.

STUDENT COUNCIL

Students in 6th, 7th, and 8th grades may participate in the student council.

STATE TESTING MCAS AND ELL ACCESS

State MCAS tests are administered each year for all students in grades 3 through 8 and the ACCESS tests for English Language Learners in grades K through 8, both according to the state schedule. Specific dates are sent home at the start of school each year, and reminders sent home during the year. It is important for all students to be present during all testing periods for purposes of individual and school assessment. We encourage parents and guardians to arrange vacations and doctors' appointments not to fall within the testing time periods.

**STATE TESTING – MCAS
April 2023– May 2023**

**ENGLISH LANGUAGE LEARNER - ACCESS
January 2023**

SCHOOL RULES

The following rules are for the safety and well-being of all individuals attending school. Respect and courtesy for one another, adults and children, are the foundation for all the rules of the school. Each

classroom will agree on its own learning expectations. Parents and guardians, please take time to discuss these with your children. These apply to the entire school, and each class may have its own individual Learning Agreements which will also be followed. Classroom teachers will also review these rules with students at the beginning of the year and provide reminders throughout the year.

EXPECTATIONS

Students are expected to:

Be Respectful of Our School Community

- Attend all classes on time and follow the rules of that class.
- Carry a hall pass when out of the classroom (except changing class).
- Use respectful words and tone of voice.
- Respect the personal space and personal property of others.
- Respect each other's individual differences.
- Exhibit appropriate behaviors in our school community: no lying, cheating, pushing and shoving, spitting, bullying, throwing objects, throwing snowballs, destruction of school property, improper use of school equipment, wandering the halls without permission, leaving class or school grounds, running in the building, and inappropriate language.

Be a Responsible Member of Our School Community

- Follow the directions of the adult in charge.
- Cooperate with classmates, teammates and study or project group mates.
- Use school materials and property carefully.
- Keep personal electronics turned off in a backpack or locker unless expressly given permission by a staff member.
- Refrain from taking photos or videos with any electronic devices (personal or school) of classmates unless expressly given permission by a staff member for educational purposes.
- Return all school materials at the close of the school year such as: computers, textbooks, library books, and locks (grades 5-8). Parents and guardians are responsible for the replacement costs of any lost or damaged school materials.
- Care for Computers, iPads, chargers, headsets, and other technological devices. Staff members review expectations with students whenever these items are handed out and the expectations are frequently reviewed. Students who are unable to care for these items may lose the privilege of using them and parents / guardians may be asked to pay for repairs or replacements.

Be Safe and Healthy in Our School

- Refrain from physical altercations. Fighting, or putting hands on other people, is not allowed
- Leave weapons at home - they are not allowed at the Edgartown School
- Park wheeled devices such as bikes / scooters during the day; 7:45-3:15 and wear helmets:.
- Keep the school clean by eating in designated areas and not in the gym or hallways. No food or drink is allowed in the hallways, gymnasium, or in classrooms during school hours, except snack time in class or specific classroom activities under the supervision of the classroom teacher. This includes not chewing gum or having candy.
- Choose healthy snacks, lunch, and drinks for school - high sugar desserts and drinks to be kept at home.

Be Ready to Fully Participate in School Including Dress

- Clothing for school should be chosen for comfort, health, safety and appropriateness.
- Label all clothing; this is very helpful in getting items returned to the proper owner.
- Layers are best in cold weather because recess happens every day.

- Sturdy shoes are recommended, flip flops and loose shoes can cause tripping. Sneakers are required on PE days. Heavy winter boots are difficult to wear all day so please bring shoes to change into.
- Disrespectful messages and slogans or advertisements for alcohol or other adult items are not permitted on clothing or accessories.
- Consider supplying your younger children with a complete change of clothes to keep at school.

RECESS RULES

Recess is an important time for students to take a break from academics and get moving. The rules are important for everyone's safety and the most important one is to follow the directions of the adults on the playground. When students do not follow rules, consequences depend on the incident and can range from sitting the student out, not allowing the student to participate in the game/equipment they were using at the time, sending the student to the office. Any physical contact (hitting, kicking, punching etc) will result in disciplinary action and possible loss of free-choice at future recesses.

1. Students should walk to and from the playground on designated sidewalks, and stay on the playground area (off the hill area).
2. Students should stay outside at recess, unless they have asked and received permission from the recess monitor to go inside (to the bathroom, office or nurse).
3. Students should use all equipment properly and with respect for others and themselves.
 - a. Students go down the slides one at a time; not waiting at top or the bottom.
 - b. On the big toys, students should not be running, playing tag, throwing balls, jumping high from the outside or scaling the outside bars.
 - c. Students throw "soft" balls and or other items provided.
 - d. Students are expected to keep their hands and bodies to themselves.
 - e. Students are not to play contact games or other games that require protective equipment.
 - f. The use of hard baseballs, lacrosse balls, along with tackle football, are not allowed.
 - g. Students should not give piggyback rides or build human pyramids.
 - h. Only students swinging should be on the wood chip; students wait for a turn on the grass.
 - i. Swing safety - no twisting, jumping off, lying on stomach/back, weaving between swings or climbing on the poles.
4. There is no throwing snowballs, climbing on or tunneling in snow piles and students are to stay off ice.
5. When recess time is over, the monitor will give a signal (bell, whistle, clap, call) and all students will stop and line up.
6. Students will wait until the recess monitor has indicated it is time to enter the building
In case there is inclement weather, wet playground or other circumstances, the office will determine that indoor recess will occur.
 - a. Students will stay in their rooms unless they receive permission from the recess monitor to leave and go to the bathroom, nurse, office or work with another staff member.
 - b. Students will use indoor voices. No shouting or yelling.
 - c. Students will follow specific indoor recess rules established by homerooms.

LUNCHROOM RULES

Lunch is not only a time to eat a healthy meal but a time for students to connect with friends. A quiet pleasant atmosphere with students seated in an orderly fashion is expected in the lunchroom. Voices will be quiet, tables should be cleared, food should not be played with or wasted. All food and drink is to be

consumed in the lunchroom and should not be taken outside. Students remain seated until a lunch room monitor dismisses them to clear their table, go to the restroom or out to recess. Students are expected to respond respectfully to adults supervising the lunchroom and to follow their directions as well as all the rules of the school.

DRESS CODE

The Edgartown School community members pay proper attention to their dress and cleanliness. In order to be as neutral and consistent as possible in giving directions to students and their families about dressing for school we offer specific requirements to follow. School officials in Massachusetts have the authority under state and federal law to establish dress codes that promote health, safety, and cleanliness. The Edgartown School wants to respect individual differences and needs while helping all students to be ready and able to learn and participate fully in conversations and activities. If a student is not following the requirements of the dress code, or staff are unsure of a student's attire, the administration will be notified and they may suggest a change in clothing. Alternate clothing may be offered by the nurse or parents and guardians may be asked to bring appropriate attire for the student to wear.

SPECIFIC CLOTHING REQUIREMENTS

- (a) Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
- (b) Shirts and dresses must have fabric in the front and on the sides (under the arms).
- (c) Clothing must cover undergarments.
- (d) Fabric covering body parts usually covered by bathing suits needs to be opaque (not see-through).
- (e) Students may wear hats when entering the building and when on their way to their lockers or class before school and from their lockers as they depart the building at the close of school. Hats may also be worn while outdoors during recess and physical education classes when appropriate. To promote good eye-contact in the classroom and to limit distraction, hats may not be worn in class, to the lunch room, or while in the lunchroom, but may be brought with the student to wear during outdoor lunch recess. Even outdoors hats and hoodies must allow the face and ears to be visible to school staff.
- (f) Students should not wear ear buds or other earphone devices unless given permission by a staff member for educational purposes.
- (g) Clothing must be suitable for all scheduled classroom activities and events including physical education, science labs, wood shop, and other activities where unique hazards exist as well as certain assemblies, performances, and field trips.
- (h) Some courses may require specialized attire, such as sports uniforms or safety gear.

CONSEQUENCE FOR DRESS CODE VIOLATION

Some consequences of dress code violations happen naturally, for instance, on cold or wet days some students may not be able to participate in recess if their clothing is not warm enough or if their shoes are not water resistant. If a student refuses to comply then a meeting with their parent or guardian may be required in order to work together to find a solution. Clothing requirements for P.E. classes and other specialized classes are necessary for participating and not having them may affect a student's grade if the student doesn't bring them to school. Please be sure to contact the school if you have any questions about the dress code or need help in finding a particular item of clothing.

USE OF ELECTRONIC DEVICES AND SCHOOL INTERNET

All school owned internet devices are equipped with internet safety software to protect students. As of August 2022 the Edgartown School uses GoGuardian. This allows staff to supervise the use of internet resources.

[The Acceptable Use Policy is HERE](#) and says that students will follow the safety rules for operating their device and going to internet sites. This is for safety purposes. The technology teacher and classroom teachers also review these procedures. If students violate these rules the privileges to use the computer and access the internet may be revoked. Students must take care of any school-owned devices. If they damage a device the parents and guardians may be responsible for reimbursing the school.

CELL PHONES AND TELEPHONE USE

The classroom phone may be used with a teacher's permission. Whenever possible, calls home should be made from the classroom. Individual cell phones should not be used during normal school hours without a staff member's permission. Students should not wear ear buds or other earphone devices unless given permission by a staff member for educational purposes.

ANIMALS IN SCHOOL

Pets are not allowed in the school building or on school grounds unless permission has been granted by the principal. [The Animals in School Policy is Here](#)

SMOKING/VAPING

In accordance with State requirements, there is no smoking (cigarettes or e-cigarettes) anywhere in the school building or on the school property at any time. [The Policy on Smoking and Vaping is Here](#)

CONSEQUENCES, INTERVENTIONS, AND DISCIPLINARY ACTIONS

A MULTI TIERED SYSTEM OF SUPPORT (MTSS) FOR BEHAVIOR

The Edgartown School is a Responsive Classroom school. This is a systematic approach to building a successful and safe learning environment. The consequences and discipline progress through multiple levels (tiers) of support so students learn from their mistakes. It is a practice that relies on addressing matters of behavior as a learning opportunity as opposed to relying on increased punitive consequences. [The MVYPS Conduct and Discipline Policy is Here](#)

- When students are disruptive to the educational process or procedures established for the school, they are first given opportunities to regain self-control so they can remain in the classroom with their peers. Teachers guide students in their decision-making and self-reflection sometimes with the help of school counselors or other specialists. The goal of this is to help students to learn prosocial strategies and may include the following:
 - Understand why the behavior is unacceptable and the harm it causes
 - Understand what they can do differently in the same situation
 - Take responsibility for their actions
 - Be given the opportunity to learn prosocial strategies/skills use in the future
 - Understand the progression of more stringent consequences if the behavior reoccurs.
- If the behavior happens frequently, teachers will make a phone call or send an email home to explain what is happening at school and to collaborate on these issues directly with parents and guardians.
- Lastly, if these options are unsuccessful, the teacher will let the office know that the student needs to take a break in the office if that is needed at the moment, or will contact an administrator regarding the behavior needing to be addressed. At that time the student may meet with an administrator or school counselor. If they are unable to return to the classroom a further consequence may be determined. Information about being kept after school (detention) and being kept from the classroom (in or out of school suspension) is below.

Consequences, Interventions, and Disciplinary actions are created in the moment and can often be revised according to the response from the student. The intent is to give the student opportunities to learn from their mistakes and make changes to their behavior. The actions of staff may vary in response to each student and each context.

DETENTION

In some instances, it may be determined that the student's behavior warrants an after school detention and / or a meeting with their parents / guardians. Detentions will be held in coordination with the assistant principal and student's parents and guardians. Students in grades 1-4 who receive detention will stay from 2:40 – 3:10 p.m. or a period of 30 minutes. Students in grades 5-8 will stay from 2:40 – 3:30 p.m. or a period of 50 minutes.

SUSPENSION

Parents and guardians will be contacted if their student receives a suspension, and have the right to meet with administration to discuss the incident/consequence. A parent/guardian may request a hearing if they disagree with administration; more information regarding suspensions may be found on the school's and superintendent's websites.

If a student is suspended from school, the school will provide needed work/resources to ensure that the student has the opportunity to make academic progress during any suspension. This could include work available on the teacher's websites and/or hard copies provided to the student/parent/guardian. If the suspension is longer than 10 days, a school-wide education service plan will be developed by administration and reviewed with the student/parent/guardian.

The following offenses are very serious and may result in immediate in-house suspension or out of school suspension. The consequence is determined by many factors such as, but not limited to, the age of the student; frequency of the occurrence; evidence of remorse; intent of the action.

1. Swearing at or striking a staff member – Any student who uses inappropriate language in any form or swears at a staff member, or strikes a staff member, will be suspended immediately.
2. Smoking and Vaping – Our school, school grounds and school functions are smoke-free environments at all times. Smoking and vaping are not permitted in the school building, on the school grounds or while participating in any school related function. Any student caught smoking or having e-cigarettes in their possession will be suspended.
3. Harassment – The Edgartown School will provide a safe and secure environment for all members. Students who engage in verbal, physical or visual harassment or cyberbullying of fellow students/staff or students/staff in other schools will receive consequences determined by the severity of their actions. Students may receive detention, suspension and/or need to follow a safety plan supervised by teachers and parents. Parents and guardians may be notified and the student may receive a suspension or be reprimanded as deemed necessary by the administration. [The Harassment Policy is HERE](#)
4. Civil Rights – No person shall be excluded or discriminated against on account of race, color, religion, sex, age, national origin or disability, religion, language, political or other opinion, property, age, marital and family status, sexual orientation and gender identity, health status, economic and social situation. Anyone who violates another's rights may be suspended or reprimanded as deemed necessary by the administration. [Civil Rights Policy](#)
5. The Martha's Vineyard School System adopted Bully Policy, Cyber Bullying Policy and Sexual Harassment Policy as well as a Bullying Prevention and Intervention Plan. Any student found

guilty of bullying, cyber bullying or retaliation may be suspended immediately or reprimanded depending on the severity and age level of the student. A full copy of the guidelines and procedures is available in the Principal's office and on the school's website. The [Cyber-Bullying Policy is Here](#) [The Bullying Policy Is Here](#) [The Sexual harrassment Polcy is Here](#)

6. Prejudicial Acts – Any prejudicial act and/or harmful language will not be tolerated and students will be suspended.
7. Drugs and/or Alcohol – The Edgartown School Committee prohibits possession, use, purchase or sale of drugs, alcohol, drug paraphernalia, or any controlled substance in any place or vehicle under school jurisdiction and at all school-sponsored activities, regardless of location. Attempted sale, purchase or distributions are likewise prohibited. The goal of this policy is to ensure a drug-free school environment. [The Substance Abuse Policy is Here](#)
8. Fighting – Fighting is a serious offense at school and will not be tolerated. Students involved in fighting will either be suspended or receive another disciplinary action such as detention or loss of privileges depending upon the severity and age level of the students involved.
9. Stealing and vandalism - Students involved in stealing and/or vandalism will either be suspended or receive another disciplinary action such as detention or loss of privileges depending upon the severity and age level of the students involved. The student may be held responsible for reimbursing the school or the individual for the item(s).
10. Weapons – Students are not allowed to have any kind of weapon on school property or while on any school trip. Students found with weapons will be suspended immediately and the police will be notified.
11. Absences – Absenteeism negatively affects academic progress and is taken very seriously. Students who are chronically absent will meet with administration and their parents /guardians to discuss solutions. Plans will be put in place to improve attendance. If absences still occur the State and the District Attorney's office may be notified.
12. Students with Disabilities. The Individual Educational Plan (I.E.P.) for students with disabilities will indicate whether the student requires modifications or accommodations to meet behavior expectations. If a modification is required, it will be written into the individual education plan. If (10) suspension days are accumulated in one school year, a review of that student's I.E.P. will be held. If the TEAM concludes that the student's misconduct was related to the student's disability, then the I.E.P. will be modified to reflect a new program designated to better meet the student's needs. This process attempts to assure a student's continued attendance in an educational program.

When a student returns to school after an out-of-school suspension, he/she must be accompanied by a parent/guardian and will have a reentry meeting with the principal, assistant principal and/or school counselor before attending classes.

REPRESENTING THE EDGARTOWN SCHOOL

Each staff member and student represents the Edgartown School community. The actions of sport teams or members of other school organizations are observed by adults and students of the Edgartown community and other communities that are visited. Your actions speak for the school community and student body whenever you attend an event or activity.

**ELIGIBILITY TO PARTICIPATE IN SPORTS AND EXTRACURRICULAR ACTIVITIES
MIDDLE SCHOOL STUDENT GRADES 5-8**

Students in good academic and behavioral standing are encouraged to participate in extracurricular activities offered at the Edgartown School. Students who are missing classwork are informed each week and instructed to complete the work in order to participate.

Students who are unable to follow school rules may not be allowed to participate in extracurricular activities.

PARENT AND COMMUNITY OPPORTUNITIES AND RESOURCES

EDGARTOWN SCHOOL COMMITTEE

The School Committee consists of three Edgartown residents elected for three year terms. Members meet monthly with the principal and superintendent in a public meeting at the school. The School Committee makes decisions about budget and school policy. Parents and guardians are invited to attend meetings.

Members 2022-2023

Kimberly Kirk kimberly.kirk@mvyps.org
Louis Pasciello louis.paciello@mvyps.org
Laura Seguin laura.seguin@mvyps.org

EDGARTOWN SCHOOL ADVISORY COUNCIL (SAC)

School Advisory Councils (SACs) were created by the Massachusetts Legislature (Education Reform Act of 1993) to assure continuous progress of Massachusetts’ nine education goals in each school. The SAC consists of a cross section of all groups representing the school. This group of parents/guardians, teachers, community members, and the school principal meets every month. Interested individuals should contact the school.

HEALTH AND WELLNESS COMMITTEE

Committee of parents, teachers, and community members. Meets every other month. Guides health curriculum as well as events and special programming such as the School Garden, Fun Runs, Yoga in school, and promoting healthy habits.

CLASSROOM PARENT

The Edgartown PTA and the teaching staff encourage parents and guardians to take an active role in their children’s education. One way to become involved is to become a “classroom parent / guardian.” As a classroom parent/guardian you might be asked to assist with a special project, go on a field trip with the students, or just be an extra hand when needed. If interested, please notify your child’s teacher or a PTA officer. Up-to-date CORI check is required as a classroom parent.

VOLUNTEER

Volunteers are welcome in the Edgartown School. Some areas for volunteers to consider are field trips, classroom plays, the library, the classroom, garden club, the school play, eighth grade class trip, and the book fair. An up-to-date CORI check is required for all volunteers in the building unless they are a

one-time only speaker who is supervised by staff at all times. In addition, parents chaperoning on field trips need to be fingerprinted and to read and sign the Chaperone agreement form. All forms may be acquired from the Superintendent's office. [Chaperone Guidelines and Form are HERE](#)

LOST AND FOUND

Labeling children's clothing and belongings is helpful. All articles that are found are turned into the office and displayed. If not claimed, articles will be conveniently stored for search at any time. Disposal of lost and found items will occur during the holiday vacation in December, February, April and also at the close of school each year.

USE OF SCHOOL FACILITIES

Anyone who wishes to use the Edgartown School facilities may request an application from the main office. Appropriate liability insurance must accompany the application. A fee structure for profit or non-profit organizations is included in the application.

SCHOOL POLICIES

Policies have been adopted by the Martha's Vineyard Public Schools. The complete policies can be found at the Superintendent's office in Vineyard Haven and at each school's main office or on the school's website. [Link to Edgartown School Website Policy Page](#)

CIVIL RIGHTS POLICY

The Martha's Vineyard Public Schools recognize the right of each student and employee to perform in an atmosphere free of harassment, intimidation, ridicule, hostility or offensiveness. The Martha's Vineyard Public Schools (MVPS) extends its policy of non-discrimination to students, staff, the general public, and individuals with whom it does business. *All students, regardless of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or homelessness, have equal access to the general education program and the full range of any occupational/vocational education programs offered by the district.* Anyone aggrieved by or complaining of discrimination because of race, color, sex, gender identity, age, religion, national origin, sexual orientation, or disability may register a complaint with the Civil Rights Compliance Coordinator at the Office of the Superintendent, 4 Pine St. Vineyard Haven, MA 02568 -phone: 508.693.2007 ext. 15. The Title VI and IX Coordinator is Dr. Richard Smith, and the Section 504 Coordinator is Hope MacLeod, Director of Student Support Services. [The Complete Statement of the Civil Rights Policy is Here](#)

COMMUNITY RESOURCES

MVCommunity Services

<https://www.mvcommunityservices.org/>

Big Brothers Big Sisters

<https://emassbigs.org/cape-cod/>

Fuel Assistance

<https://www.dukescounty.org/social-services/pages/fuel-assistance>

Immigration and Refugee Assistance

<https://firststopmv.org/provider/category/legal-assistance/immigration/>

Food Assistance (SNAP)

<https://www.fns.usda.gov/snap/recipient/eligibility>

Emergency Contacts

<https://www.mvcommunityservices.org/find-help/emergency-contacts/>

EDGARTOWN SCHOOL STAFF DIRECTORY

In addition to connecting with teachers via phone or email please check their individual landing pages or google classrooms for updated information. These can be found here on the Edgartown School website: [Link to Classroom Pages under Student and Parents and Guardians Area and Resources](#)

[Please click here for a complete list of staff extensions and email addresses.](#)

EDGARTOWN SCHOOL COMMITTEE

Members 2022-2023

Kimberly Kirk	kimberly.kirk@mvyps.org
Louis Pasciello	louis.paciello@mvyps.org
Laura Seguin	laura.seguin@mvyps.org