



EDGARTOWN SCHOOL COMMITTEE

**Wednesday, October 7, 2020– 8:30am – via Zoom
AGENDA**

- I. Approval of Minutes from September 16, 2020**
- II. PTA Report**
- III. Finance Report**
 - A. Finance Report
 - B. Money for Testing
- IV. Superintendent's Report**
 - A. All Island School Committee
 - B. Policy Discussion
 - 1. Health & Safety
 - a. Mask Policy – 2nd Reading
 - 2. Fundraising
- V. Principal's Report**
 - A. Enrollment
 - B. Communication
 - a. K-1 Arrival & Departure Videos
 - b. Back to School Guidelines & Procedures – Fully Translated
 - C. Personnel
 - 1. New Hires
 - 2. Resignation
- VI. Public Comment**
- VII. New/Old Business**
- VIII. Schedule Next Meeting(s)**
- IX. Adjournment**

Participation in the School Committee meeting is available via Zoom. To join the meeting, please click on the link below:

<https://mvyps.zoom.us/j/86517181915?pwd=eDRaOW5rVnBPMWhMN2ZBZS81TTNJUT09>

Meeting ID: 865 1718 1915

Passcode: 830002

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EDGARTOWN SCHOOL COMMITTEE MINUTES

Wednesday, October 7, 2020 – 8:30am – Via Zoom

Those present were; Chairperson Megan Anderson, Member Kimberly Kirk, Member Kelly McCracken, Matt D'Andrea (Superintendent), Richie Smith (Asst. Superintendent), Shelley Einbinder (Principal), Anne Fligor (Asst. Principal-soon to be former), MaryAnn Bartlett (Asst. Principal-new), Mark Friedman (Interim School Business Administrator), Nancy Dugan (Director of Student Support Services – Pre K-Gr.7), Nicole Barlett, Nedine Cunningham, Robin Davies, Gina Debettencourt, Jennifer Fournier, Alicia Knight, Gail Lachapelle, Brooke Leahy, Connie Leuenberger, Josh Levy, and Rebecca Rabeni.

I. Approval of minutes of September 16, 2020

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the minutes of the September 16, 2020 meeting by way of roll call vote.

II. PTA Report

The next meeting of the PTA will be on October 13, 2020 at 4pm via Zoom. The Zoom link will either be emailed or on the PTA landing page. The landing page is up and running and can be located on the Edgartown School website through the administration landing page.

https://docs.google.com/presentation/d/1CvTYGvM9uBXLO8_q08KITHSAgQZzpiYD0flvQgK_C3rQ/present?token=AC4w5Vjw-RkZjk2OIImMmZiwPaKckJn9iA:1602090850824&includes_info_params=1&eisi=CLSWv8D9o uwCFQZMygodT7kA_w&slide=id.p

The annual Halloween party will not take place this year. They are looking at alternative ideas. This will be discussed at the next meeting.

III. Finance Report

A. Finance Report

The Expenditure and Fund Balances reports were emailed to the Committee prior to the meeting. Mr. Friedman explained that there are a few salary lines that are under budget and under encumbered due to the status of few positions that have yet to be filled.

The Kindergarten salaries are projecting over budget, but the two lines together are under budget. The General Fund looks to be in good shape but it is still too early in the year to tell anything seeing as there are a number of moving parts. Over the coming meetings, he will start to encounter the unanticipated and unbudgeted expenses related to COVID. The budget is stable and looks good for non-related COVID expenses.

The fund balances from FY20 have not yet been rolled over to FY21. Once rolled, the balances will be even more in the positive: School Choice = at approximately \$102,000, and Revolving Lunch = approximately \$36,000 higher than the current balance.

At the most recent MVRHS School Committee meeting, funding of approximately \$130,000 was approved for additional disinfection and cleaning of buses. Their Committee resolved to relook at the billing to the elementary schools for the additional costs. The cost share for the Edgartown School is approximately 25%.

Member McCracken acknowledged that there have been substantial increases to bus runs over the last few years. She asked Mr. Friedman if he could share what those increases are at a future meeting.

A detailed report of the General Maintenance expenses was requested by Member McCracken seeing as the line is already over budget. Edgartown School Treasurer, Ken Romero, will send the Committee a detailed report of the expenses and encumbrances.

The HVAC system, in terms of evaluation and the upgrade of the filters, is another area that is being looked at. Mr. Friedman expects that there are some of these expenses included in the

maintenance overage. Mr. Romero confirmed a significant purchase of the upgraded filters which was both unanticipated and unbudgeted. Another unanticipated expenditure is the urgent repair of the elevators. The costs have been encumbered and are included in the recent report shared with the Committee.

Member McCracken understands that COVID-related expenses are being paid from multiple budget lines but asked if they are being tracked so that when we come to the end of COVID we will not have those expenses. Mr. Friedman expressed that it is more challenging this year to keep the Committee informed. He hopes that these expenses will not continue long-term. The Committee needs to start thinking about next year and what to put in place.

The FC102 Reopening Grant expires at the end of December. The CARES Act/Essex Grant is available for the entire year and does not expire until the end of June 2021. Mr. Friedman explained that the grants may end up being amended or revised in order to take maximum advantage. He also suggested the switching of expenses between the grants so that nothing is left on the table.

B. Money for Testing

Dr. D'Andrea reported that the AISC (All Island School Committee) voted at last week's meeting to support testing. The task force is meeting today, October 7, 2020, at 3:30pm to discuss challenges that have arisen. Of the \$150,000 that is required, the Edgartown Schools' contribution would be \$26,946, which is based on last year's student census. Dr. Einbinder advised that the two possible funding sources are School Choice or the Contingency line. She recommended the latter. The balance in the Contingency line is \$94,229. Dr. D'Andrea advised that the vote would set the funds aside so that they would be ready to go when needed. If anything should change or the earmarked funds are not used, the School Committee could change their vote to increase, change the funding source, or to reappropriate. The funds would be encumbered and stay in the budget until an invoice is received and approved for payment. Mr. Friedman suggested a two-step process: appropriate the funding for the purpose of testing but not spend the money until a more specific and detailed proposal is presented and voted on.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the Committee approved by way of roll call vote the designation of \$26,946 from the Contingency line for COVID-19 testing with final approval by a second vote.

IV. Superintendent's Report

A. All Island School Committee (AISC)

The Task Force will meet today. The conversation on testing will continue to be discussed, organized, and clarified. The reports of this meeting will be shared at the next AISC meeting which will be on October 8, 2020 at 5pm.

The MOA (Memorandum of Agreement) with the Teachers Union will also be on the agenda. The MOA has been finalized and the School Committee will be asked to take a vote on it.

B. Policy Discussion

a. Health & Safety

a. Mask Policy

Dr. D'Andrea announced that there have been no revisions from the first reading to the second reading of the district Mask Policy.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the Committee accepted the 2nd reading of the district Mask Policy.

b. Fundraising

This agenda item was tabled and will be discussed at the next meeting.

V. Principal's Report

A. Enrollment

As of October 1, 2020, enrollment is at 385: 326 in-person learning, 57 fully remote, and 2 from out of the district.

B. Communication

1. K-1 Arrival & Departure Videos

Prior to the first day for Kindergarten and 1st Grade, videos of how arrival and departure would work were posted on the school website. After the first three days of school, it was realized that adjustments were needed. Dr. Einbinder reached out to the Edgartown Police Department to ask for help in making a smoother process. Two members of the department were at the school on October 6 and things went much better. New videos will be posted on the school website prior to the arrival of the Grade 2 & 3 students.

2. Back to School Guidelines & Procedures – Fully Translated

Dr. Einbinder was happy to share that the Back to School Guidelines & Procedures have been fully translated to Portuguese and can be found on the main page of the school website.

C. Personnel

1. New Hires

There were no new hires to announce at this time.

2. Resignation

Dr. Einbinder announced the resignation of Kate Lefer (Gr. 4 - Remote)

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the Committee acknowledged the resignation of Kate Lefer with gratitude by way of roll call vote.

VI. Public Comment

None

VII. New/Old Business

Chairperson Anderson introduced and welcomed the new Assistant Principal, MaryAnn Bartlett. She has been working closely with Anne Fligor who is retiring. This will be Ms. Fligor's last School Committee meeting. The Committee thanked her for all she has done over her many years, and especially during this difficult time.

VIII. Schedule Next Meeting(s)

In order to accommodate more of the teaching staff, the next meeting is scheduled for Wednesday, November 18, 2020 at 5:30pm. The in-person location is TBD.

IX. Adjournment

Respectfully submitted,

Ken Romero
Secretary to the Committee