



EDGARTOWN SCHOOL COMMITTEE

**Tuesday, January 14, 2020– 5:00pm – School Library
AGENDA**

- I. Approval of Minutes from December 4, 2019**
- II. Parent and Community Input**
- III. Public Comment**
- IV. PTA Report-Deanna Laird, PTA President**
- V. Finance Report**
 - A. Expenditure Report
- VI. Superintendent's Report**
 - A. All Island School Committee
 - B. Dedication Update
- VII. Principal's Report**
 - A. FY21 Proposed Budget – Draft #2
 - B. Proposed Warrant Article
 - C. Edgartown School Collaborative Committees
 - *5-Year Strategic Planning
 - *Advisory
 - *New Initiatives
 - *Scheduling
 - *PD Planning – Social Emotional Learning
 - *PD Planning – ELL & Special Education
 - *PD Planning - Writing
 - D. Project 351 Ambassador
 - E. Cape Cod Five Educational Mini-Grants
 - F. Personnel
 - 1. New Hires
 - 2. Leave Requests
 - 3. Resignations
- VIII. New/Old Business**
- IX. Schedule Next Meeting(s)**
- X. Adjournment**

EDGARTOWN SCHOOL COMMITTEE MINUTES

Tuesday, January 14, 2020 – 5:00pm – School Library

Those present were; Chairperson Megan Anderson, Member Kelly McCracken, Matt D'Andrea (Superintendent), Richie Smith (Asst. Superintendent), Dr. Shelley Einbinder (Principal), Anne Fligor (Asst. Principal), Amy Tierney (School Business Admin.), Nancy Dugan (Director of Student Support Services), Deanna Laird (PTA President), Megan McDonald (Gr. 1), Jennifer Fournier (Gr. 2), Janet Hurley (Gr. 5/6 Special Needs), Nedine Cunningham (Gr. 7/8 Social Studies), Debra Grant (ELL), Jahzarah McIntosh (Student), and Melody Cunningham (Grandmother of Jahzarah).

I. Approval of minutes of December 4, 2019

On a motion by Kelly McCracken, seconded by Megan Anderson, the Committee approved the minutes of the December 4, 2019 School Committee meeting.

II. Parent and Community Input

None

III. Public Comment

None

IV. PTA Report

Deanna Laird, PTA President, explained about the Boosterthon, a new fitness fundraising challenge taking place on January 24th. The “Wild, Wild West” fun-run could benefit the PTA upwards of \$17,000-\$20,000. The goal is set at \$10,000. The buy-in to the company is \$2,000. The students are sponsored per lap around the gym. This is a 10-day event, from pep rally to finish line. Prizes are given to the entire classroom not individually. There has been great participation by the teachers and the students. They had already raised \$1,000 even before the pep rally.

The PTA has given \$7,500 towards the installation of electricity in the greenhouse and \$7,500 for the installation of an additional refillable water station.

The Dine & Auction, headlined by Joanne Cassidy, brought in almost \$8,000. There were more tickets sold than actually attended the event.

Seeing as the 8th Grade dance that was sponsored by the PTA went over so well, they are working on scheduling another dance that this time will include other grades.

A Cyber Security IQ night is in the planning stages.

The 5-year strategic plan includes a contribution to the new school playground.

Membership is at an all time high at 114.

The next meeting of the PTA is February 11 at 8:20am in the faculty dining room.

V. Finance Report

A. Expenditure Report

Amy Tierney distributed the Expenditure and Fund Balance reports. The beginning balances on the Fund Balance report have been rolled over from FY19 to FY20 and are in balance.

The Expenditure report shows that 75% of the year has been billed out. Ms. Tierney moved funds in the Professional Increments line to cover the unanticipated salary of the additional Kindergarten teacher. There is a balance of \$25,000 in this line to cover long-term substitutes, medical leaves, or one-on-ones. Any salary dockings are deposited in to this line.

The balance in the Special Teacher Salaries line is being held for the replacement of the third ELL teacher. There are a few lines that are in the deficit which include Fuel and Kindergarten Supplies. Any available funds at the end of June will be used to cover these deficits. There has not been any spending out of the School Choice fund this year. This fund balance is \$113,845.63.

VI. Superintendent's Report

A. All Island School Committee (AISC)

The next AISC meeting has not been scheduled as of this meeting.

B. Dedication Update

Ms. McCracken spoke with David Faber regarding donations and the set up of an account to accept them. The donations are to pay for the bench, a plaque, and food for a reception. Any excess donations beyond these expenses will be donated to a fund that has already been set up in Ed Jerome's name that is used by families who need to take their children off island for medical reasons. The tentative date of the dedication is scheduled for Saturday, May 23 and has been confirmed by the family.

VII. Principal's Report

A. FY21 Proposed Budget – Draft #2

Dr. Einbinder met with the Edgartown Finance Committee to present the proposed FY21 budget. Everything remained the same from what was presented at the December School Committee meeting with the exception of an unanticipated residential tuition. An evaluation on the student could take at least 45 days. This will decide if the student will stay on-island or be placed in the residential program on the mainland. A placeholder of \$250,000 was set in advance of submitting the revised budget proposal. Although submitting a Warrant was discussed, many felt that this was not the way to go. With the addition of the unanticipated expenditure, Draft #3 of the proposed FY21 budget increases to \$9,321,958.60 from \$9,071,958.60.

There has been a revision to Transportation for FY21 which will increase the cost to \$46,000, an additional \$9,200 +/- . Draft #2 of the proposed FY21 budget was not presented seeing as it included the increase in Transportation. It was decided that they would not go back to the Town for additional approval over the \$250,000 that was discussed. If the residential placement happens, hopefully it will not be as expensive as anticipated and the additional funds for transportation can be paid from the balance.

On a motion by Kelly McCracken, seconded by Megan Anderson, the committee approved Draft #3 of the proposed FY21 budget at \$9,321,958.60.

B. Proposed Warrant Article

Mr. D'Andrea explained that in Chapter 40 – Section 13E of Massachusetts General Law, a Special Education fund may be established to pay for unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation. A Warrant Article must be submitted to the Town for approval in order to set up this fund. The funds can come from either the school budget or from the Town. The maximum that can be used to build this fund is 2% of the annual net school spending. Any money spent using these funds would require a vote by the School Committee and the Selectmen.

C. Edgartown School Collaborative Committees

The staff selected 1 of 8 committees that they want to participate on. There are 8-10 teachers on each committee, including ESP's (Educational Support Professionals). These committees include the following:

*5-Year Strategic Planning (Nancy Cole and Nedine Cunningham) – The guiding question for this committee is what the vision for the school will be in five years. They are looking at strategic plans from other schools and organizations as well as surveying the staff on a variety of topics beginning with academic subjects such as reading, writing, math, etc. to see what is happening in the school currently.

*Advisory (Jennifer Fournier) – They are looking at ways to communicate as a whole staff. They are reviewing the teacher and student handbooks to see what procedures are currently in place in order to work on consistency.

*New Initiatives (Shelley Einbinder) – They have started to explore exciting things that are going in other schools such as interest in dual language programs. They are looking at visiting these other schools to see how they are run.

*Scheduling (Megan McDonald) – They are exploring scheduling options and presenting those options to Dr. Einbinder and Ms. Fligor. The focus is on key things that the school values, things that they want to keep in the schedule that are already in the schedule, and ways the schedule can support SIP (School Improvement Plan) goals.

*Equity for All (Debra Grant) – This committee is looking at what is already in place that either promotes or detracts from equity. They looked at the definition of equity verses equality: everyone gets what they need not equal opportunity. They're compiling data on how equity is viewed in the school and what they already do to support it. They will see how it will look moving forward giving the changing demographics.

*Professional Development Planning – Social Emotional Learning (Shelley Einbinder) – This sub committee is taking stock of what has already been done in the school. All teachers are weighing in on what other professional development they feel they need to support them, including additional training in Responsive Classroom, which is in the works.

*Professional Development Planning – ELL & Special Education (Janet Hurley) – The ELE action team is getting recommendations this year. A survey was sent out to all teachers regarding the ELL program. The topics they are focusing on are the intake process for ELL students and how best to communicate this information; testing, translation, and the interpreting of evaluations, building on RTI in the upper grades; and the roles, routines, and expectations of ESP's.

*Professional Development Planning – Writing (Shelley Einbinder) – This sub committee is hoping to bring representatives from The Writing Institute to begin a homegrown initiative, hopefully this summer, to provide additional support to all interested teachers in the area of writing.

D. Project 351 Ambassador

Jahzarah McIntosh has been named the Project 351 Ambassador for the Edgartown School for 2020. She was selected by her teachers for her kindness, compassion, humility and gratitude, the qualities that all ambassadors should have. This is a statewide initiative that unites 8th Grade Ambassadors across Massachusetts. Ms. McIntosh thanked everyone for their support and is honored to represent her school and community.

E. Cape Cod Five Educational Mini-Grants

Laura Walton has been awarded a \$500 Educational Mini-Grant by Cape Cod Five Bank. She is 1 out of 100 teachers from 48 schools throughout Southeastern Massachusetts, Cape Cod and the Islands that received this grant. These funds will be used to purchase ukuleles for her classroom.

F. Personnel

1. New Hires

The list of new hires is as follows:

- a. Dan Townes – Gr. 3 ESP (long-term substitute). He replaces Kim Tharp as of January 6, 2020.
- b. Rachel Sellers – ELL (long-term substitute). She will begin on January 27, 2020. She replaces Karyn Borella who leaves on January 23, 2020.

2. Leave Requests

One (1) leave request was received by Dr. Einbinder:

- a. Ken Debettencourt (Enrichment Math 6-8 / Algebra), who was anticipated to return on January 1, 2020, has requested an extension of his medical leave through the end of the February vacation (February 28, 2020). Gary Smith continues as the long-term substitute.

On a motion by Kelly McCracken, seconded by Megan Anderson, the committee acknowledged the extension of the leave request for Ken Debettencourt.

3. Resignations

There was one (1) resignation submitted to Dr. Einbinder effective January 5, 2020:

- a. Kim Tharp (Gr. 3 ESP)

On a motion by Kelly McCracken, seconded by Megan Anderson, the committee accepted the resignation.

VIII. New/Old Business

The Tisbury School students have been reunited and are back in their own school.

Mr. D'Andrea met with Ralph Packer regarding the underground oil tanks of each school. Each school must have their tank cleaned and inspected every three years. This process includes the removal of the oil, cleaning of the tank, an inspection of the tank, and then return of the oil. The Edgartown School's last inspection was in 2015. He is planning on having all tanks cleaned and inspected in July or August. The cost is approximately \$10,000 for each tank.

IX. Schedule Next Meeting(s)

The next meeting is scheduled for Wednesday, February 12, 2020 at 8:00am in the faculty dining room.

X. Adjournment

Respectfully submitted,

Ken Romero
Secretary to the Committee