



EDGARTOWN SCHOOL COMMITTEE

**Wednesday, March 11, 2020– 5:00pm – School Library
AGENDA**

- I. Approval of Minutes from January 14, 2020 & February 12, 2020**
- II. Parent and Community Input**
- III. Public Comment**
- IV. PTA Report-Deanna Laird, PTA President**
- V. Finance Report**
 - A. Expenditure Report
- VI. Superintendent's Report**
 - A. All Island School Committee
 - B. Enrollment Projections
 - C. School Choice Vote
- VII. Principal's Report**
 - A. School Nurse Update – Nicole Barlett
 - B. Donations
 - 1. Grant to Support STEM Education - Anonymous
 - 2. Stop the Bleed Kits - Edgartown Fire Department
 - 3. Gift of Book – India Unveiled – Mr. & Mrs. Ram & Mithlesh Gupta
 - C. FY21 Budget Recertification
 - D. Personnel
 - 1. New Hires
- VIII. New/Old Business**
- IX. Schedule Next Meeting(s)**
- X. Adjournment**

EDGARTOWN SCHOOL COMMITTEE MINUTES

Wednesday, March 11, 2020 – 5:00 pm – School Library

Those present were; Chairperson Megan Anderson, Member Kimberly Kirk, Member Kelly McCracken, Matt D'Andrea (Superintendent), Richie Smith (Asst. Superintendent), Mark Friedman (Interim School Business Administrator), Anne Fligor (Asst. Principal), Nicole Barlett (School Nurse), Nedine Cunningham (Gr. 7/8 Social Studies), Jennifer Fournier (Gr. 2), and Diane Smadbeck (Gr. K-2 Special Needs).

I. Approval of minutes of January 14, 2020 & February 12, 2020

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the minutes of the January 14, 2020 meeting. Ms. Kirk abstained from the vote due to her absence at the meeting.

On a motion by Kimberly Kirk, seconded by Kelly McCracken, the committee approved the minutes of the February 12, 2020 meeting. Ms. McCracken abstained from the vote due to her absence at the meeting.

II. Parent and Community Input

None

III. Public Comment

None

IV. PTA Report

None

V. Finance Report

A. Expenditure Report

The Expenditure and Fund Balance reports were distributed. Mark Friedman, interim School Business Administrator, is not aware of any issues but understands that any deficits at the end of the year will be covered by the School Choice Fund. Chairperson Anderson added that there has been caution spending from the School Choice fund knowing that there is the residential placement expenditure and the new hot water heater. Mr. Friedman added that the Circuit Breaker Fund does not include the anticipated 2nd and 3rd quarterly deposits.

Dr. D'Andrea shared that masks & sanitizers are being purchased for schools island-wide. Although the Custodial Supplies line is over budget, Mr. Friedman advised that there are funds remaining in the custodial equipment line that can be used.

VI. Superintendent's Report

A. All Island School Committee (AISC)

The next AISC meeting will be at the end of March. An exact date has not been scheduled as of this meeting. The topics to be discussed are finalizing the calendar, and a report on the health & wellness curriculum.

B. Enrollment Projections

There are currently 397 students enrolled with a potential of 4 more in the next few days. A handout was provided with enrollment projections over the next ten years. There is a significant increase in 5 years to 426, and in 10 years to 440. A question was posed on how the additional students would be accommodated in regards to space. Ms. Fligor shared that the Edgartown School was built to accommodate 550 students but that they will still need to find creative ways to use the space. Dr. D'Andrea stated that all schools are experiencing the space issues.

C. School Choice Vote

Dr. D'Andrea requested that the Edgartown School continue participating in School Choice for FY21.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the participation in School Choice for FY21.

VII. Principal's Report

A. School Nurse Update – Nicole Barlett

Nurse Barlett shared a PowerPoint presentation regarding the role of the School Nurse as well as an overview of why data is collected. The nursing process is to assess (gather data), analyze (identify the problem and formulate a diagnosis), plan (write a care plan to meet goals), implement (carry out the plan), and evaluate (collect objective data to determine the extent to which goals were achieved and revise as needed).

Data is collected because it shows a link between health and academic success, and it impacts the decision making for budgeting purposes. Some examples of data collected include chronic health conditions (asthma, diabetes, anemia, seizure disorder, life-threatening allergies, gastrointestinal, sleep apnea), and social emotional disorders (obesity, ADD, hyperactivity).

Specific data that is reported to the Massachusetts DPH includes Body Mass Index (for grades 1, 4, and 7), head injuries, asthmatics, diabetes, substance use screening (SBIRT or Screening, Brief Intervention, and Referral to Treatment) – grade 7 only; calls to *911, concussions, life-threatening allergies, and seizures.

Nurse Barlett shared some facts from the current school year: 20-30 visits per day (including teachers), 8-10 medication encounters (orally or by injection) per day, 4 calls to *911 (this year), 1 concussion, 28 asthmatics, 11 life-threatening allergies, and 1 seizure disorder.

B. Donations

1. Grant to Support STEM Education – Anonymous

An anonymous donation to support STEM education was received in the amount of \$1,000.

2. Stop the Bleed Kits – Edgartown Fire Department

The Edgartown Fire Department donated 5 Stop the Bleed Kits to the school.

3. Gift of Book – *India Unveiled* – Mr. & Mrs. Ram & Mithlesh Gupta

Mr. & Mrs. Ram & Mithlesh Gupta gifted a book that they wrote to the school library called *India Unveiled*. Dr. Einbinder has sent a letter of thanks.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee accepted the three donations with extreme gratitude.

C. FY21 Budget Recertification

Mark Friedman explained that there has been a change to the Certified FY21 Budget dated January 14, 2020 due to the decrease in the Shared Services budget.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee recertified the FY21 Budget at \$9,314,082.68 effective March 11, 2020.

D. Personnel

1. New Hires

Of the four FMLA leaves announced in the February 12, 2020 School Committee meeting, two have returned to work, one will be on an intermittent leave, and the other is expected to return to work on May 25. A long-term substitute ESP has been hired for the library through May 25.

VIII. New/Old Business

Dr. D'Andrea reported that the Governor of MA is being flexible around the 180 school day requirement due to the COVID-19 pandemic. The furthest in to summer we can go is the 185th day, or June 26, 2020. The Department of Health and the Department of Education will provide guidance to schools regarding field trips, closures, and cleaning. At the upcoming meeting of the Principals, the following will be discussed in relation to the pandemic: challenges in relation to the possible closure of school, remote learning, free/reduced lunch and the distribution of meals, nurse protocol, custodial protocol and protection, and OSHA standards.

The new water heater that was installed this winter was not up to the demand of the school due to incorrect specifications. This was not the schools fault. No additional costs were incurred to correct the error. The fuel consumption of the correct 200 gallon water heater will increase from 2.3gal/hour to 4 gal/hour.

A letter was received along with a check for \$1,000 from Island Grown Initiative (I.G.I.). This letter concludes the agreement in accordance with the timeline set forth with the Farm & Garden To School Garden K-8 curriculum.

IX. Schedule Next Meeting(s)

The next meeting is scheduled for Wednesday, April 15, 2020 at 8:00am in the staff dining room.

X. Adjournment

Respectfully submitted,

Ken Romero
Secretary to the Committee