



EDGARTOWN SCHOOL COMMITTEE

**Wednesday, June 10, 2020– 9:00am – via Zoom
AGENDA**

- I. Approval of Minutes from May 6, 2020**
- II. PTA Report-Deanna Laird, PTA President**
- III. Finance Report**
 - A. Expenditure Report
 - B. School Choice Fund
 - C. End of the Year Budget Transfer
 - D. FY21 Budget
- IV. Superintendent's Report**
 - A. All Island School Committee
 - B. Non-Union Personnel Salary Recommendations
- V. Principal's Report**
 - A. Presentation of School Improvement Plan for 2020-2022
 - B. Graduation
 - C. Personnel
- VI. Public Comment**
- VII. New/Old Business**
- VIII. Schedule Next Meeting(s)**
- IX. Adjournment**

Participation in the School Committee meeting is available via Zoom. You will have to download the Zoom app if you don't already have it on your computer or Smartphone.

To join the meeting, please click on the link below:

Join Zoom Meeting

<https://mvypss.zoom.us/j/86916886293?pwd=WWJmZmxKUldlRFRTT2N2TjIYbXAuUT09>

Meeting ID: 869 1688 6293

Password: 342662

Phone dial-in: 1-646-558-8656 US

EDGARTOWN SCHOOL COMMITTEE MINUTES

Wednesday, June 10, 2020 – 9:00am – Via Zoom

Those present were; Chairperson Megan Anderson, Member Kimberly Kirk, Member Kelly McCracken, Matt D'Andrea (Superintendent), Richie Smith (Asst. Superintendent), Shelley Einbinder (Principal), Anne Fligor (Asst. Principal), Mark Friedman (Interim School Business Administrator), Nancy Dugan (Director of Student Support Services – Pre K-Gr.7), Darren Belisle (Network Administrator), Eric Butler, Deb Debettencourt, Gina Debettencourt, Denise Searle, Megan McDonald, Jennifer Fournier, Diane Smadbeck, Alicia Knight, Connie Leuenberger, Robin Davies, Teresa Temple, Nedine Cunningham, Nichole Shank, Laura Walton, Debra Grant, Sue Costello, Elizabeth Barnes, Dan Cassidy, Donna Swift, Jeff Majkowski, Abigail Chandler, Liz Ward, Mary Beth Meehan, Laura Townes, Bill Jacob, Kim Andrade, Claire Crowell, Skylar Menton, Penny Hageanon, Brook Ditchfield, Alison Smith, Emily Burke, Deb Meyerhoff, Renee Habekost, Elaine Graves, Meaghan Morris, Elizabeth Zeller, Kate Lefer, Bridget Mello, Nancy Rogers, Julie Russell, James Hagerty, Gail Gardner, Justen Foster, Maria Mackenty, Kerry Branca, Ray Fallon, Nicole Barlett, Mary Ellen Guyther, Ellen Wannamaker, Judy Maynard, Gail Lachapelle, Martha MacGillivray, Kim Hathaway, Pam Hurley, Karen Bressler, Amy Baldino, David Faber, Kara Leanrdo, Mike Joyce, Nicole Miranda, Katie Kelly, Nancy Cole, Amy Heil, Michelle Pikor, Ryan Leanrdo, Mike Magaraci, Pam Alwardt, Jessica Sanseverino, Janet Hurley, Spencer D'Agostino, Rebecca Laird, Ruth Chapman, Tara Sykes, and Anne Davey.

I. Approval of minutes of May 6, 2020

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the minutes of the May 6, 2020 meeting by way of roll call vote.

II. PTA Report-Deanna Laird, PTA President

None

III. Finance Report

A. Expenditure Report

The Expense Report and Fund Balance Report were distributed to the School Committee prior to the meeting for their review. Mr. Friedman also reviewed these reports. Please refer to “End of Year Budget Transfers” below.

B. School Choice Fund

The discussion for the use of the School Choice Fund was tabled seeing as savings were found elsewhere in the budget. The School Choice Fund will roll over to the next fiscal year at approximately \$109,000.

C. End of the Year Budget Transfers

Chairperson Anderson explained to all that might not be familiar with the process that the end of year budget transfer occurs at the end of the year based on the FY20 budget. If there are any line items in the deficit, they look at this transfer process.

Because of the unprecedented shut down of schools, there are some savings due to the shutdown of a lot of those operation as of March 13. There are various line items that will have a positive balance. There are line items that have been discussed throughout the year that are in the deficit, or are projected to be in the deficit, that need to be covered by this transfer process. In prior years, he would normally look at the School Choice Fund to cover overages. With the savings generated due to the closure, he can recommend that they cover the overages with other General Fund line items. Mr. Friedman shared his screen which showed the proposed transfers in the amount of \$195,336.38. He requested the consideration of the School Committee to move monies to these lines so that the books can be closed and the accounts can be reconciled.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the End of Year Budget Transfers as presented totaling \$195,336.38 by way of roll call vote.

The cafeteria program cannot absorb any deficits in student accounts. In order to comply with USDA and DESE guidelines, Mr. Friedman requested a transfer of \$6,982.29 from School Choice to cover the student cafeteria debt.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved the transfer of \$6,982.29 from School Choice to cover the cafeteria debt per USDA and DESE guidelines by way of roll call vote.

D. FY21 Budget

At the March 11, 2020 School Committee meeting, the Committee recertified the FY21 Budget at \$9,314,082.73. Since that time, Shared Services decreased their budget by \$17,859.61. Dr. Einbinder recommended that the total bottom line of the FY21 budget be lowered by this amount. In response to the Superintendent's directive for all school to reduce their FY21 budget by 1-1.5%, Dr. Einbinder suggested a possible adjustment for the School Committee's consideration to hold off on filling the new ELL position as well as reducing the "Undistributed Supplies" line by \$10,000, a total of \$94,229, or approximately 1%. These funds would be moved to a new line called "Contingencies" and would be used to cover the increased costs of PPE, cleaning, transportation, and additional technology.

Bridget Mello requested clarification regarding the ELL program. Dr. Einbinder reiterated that a new ELL translator would be hired but that the hiring of a fourth ELL teacher would be placed on hold.

Debra Grant requested clarification regarding the contingency line. Chairperson Anderson explained that there was no specification of the contingency line would be used for. It is possible that it could be used for the additional ELL teacher, but that it could also be used for the purchase of additional technology or PPE.

Nicole Miranda expressed the need for an additional ELL teacher due to the rapidly growing population. The current ELL population is over 100 with more coming. She explained that with remote learning, the students have required even more support than they normally do when they are in school.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the committee approved by way of roll call vote the recertification of the FY21 Budget at \$9,296,223.08, which includes the reduction of \$17, 859.61 from the Shared Services budget.

IV. Superintendent's Report

A. All Island School Committee (AISC)

The AISC have met over the last couple of weeks. Their budget was reduced by a little more than 1%. The AISC will meet tomorrow, June 11, at 8:30am which will go into Executive Session with their attorney.

B. Non-Union Personnel Salary Recommendations

Dr. D'Andrea will be level-funding non-union salaries and will not be recommending any increases for FY21.

V. Principal's Report

A. Presentation of School Improvement Plan for 2020-2022

The SAC identified 4 broad target areas to focus on next year and beyond:

1. Re-entry post-COVID-19
2. Remote Learning
3. Professional Collaboration
4. Equity for All Students

A draft of the plan was shared at a recent full staff meeting. Based on the feedback received, next year's focus will be on Re-entry and Remote Learning. Karen Bressler questioned the dates of the plan because it usually encompasses only one year. Dr. Einbinder confirmed that this was intentional and that it is not an

error. The plan that was developed is so broad that it is expected to take longer than one year to achieve the goals. Dr. D'Andrea confirmed that it is permissible to have a plan that is for more than one year.

The staff was sent a survey regarding remote learning. These results are currently being compiled. As to not duplicate efforts being made by the Superintendent's office and the Island-wide Task Force, surveys have not been sent to families or students.

Debra Grant shared that the SIP has always had the social/emotional curriculum included. She added that it's more important than ever to have a plan in place for when school resumes in the fall. She suggested that there be professional development opportunities to help students. Dr. Smith assured that there are funds being allocated in the Shared Services budget for clinical support. This support will be coordinated by a behavioral health coordinator to provide direct and small group support, as well as parent outreach. They will continue partnering with the Walker School to bring in social/emotional learning professional development opportunities.

Nichole Shank responded that as great as Responsive Classroom is, it's geared towards the younger students where Developmental Design is geared towards educating teachers in the upper grades. Dr. Smith responded that they are considering bringing Jeannie Holenko in for remote training of Responsive Classroom and Developmental Design in late July/early August.

Dr. Einbinder acknowledged and publicly thanked Student Advisory Council (SAC) members Alicia Knight (Co-chairperson), Mike Joyce, Karen Bressler, Stephanie Immelt, Pam Hurley, Elizabeth Barnes, Martina Thornton, Beth Zeller, and Andressa DaCosta for voluntarily meeting every month to review the current plan and to help develop future plans.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the Committee accepted the School Improvement Plan for 2020-2022 as presented by way of roll call vote.

B. Graduation

Graduation is Friday, June 10. A video presentation of the ceremony will be emailed to each graduates' family at 5:00pm. The video includes all of the traditional graduation elements: 8th Grade students introduction, welcome, class memories, class poem, class speaker, along with some guest speakers. Graduation awards will be announced on the video as well. Each student will be recognized by name and include closing remarks by Dr. Einbinder.

The students and their immediate family members will assemble in the large parking lot in front of the school. Each graduate will have the opportunity to come up one at a time to receive their diploma, a gift, and a personalized face mask. The Board of Health require that face coverings be worn.

Before graduation there is Recognition Day. There will be a live parade along State Beach to celebrate the 8th grade class followed by a virtual celebration that includes class tributes, scroll presentations, and a slide show.

C. Personnel

Dr. Einbinder received three (3) letters of retirement:

1. David Faber (Gr. 7/8 Science) – 34 years of service to the Edgartown School – effective June 30, 2020.
2. Deb Meyerhoff (ESP – 2F) – 14 years of service to the Edgartown School – effective the end of the school year.
3. Stacey Gouldrup (Kitchen Helper) – 16 years of service to the Edgartown School and 5 years to West Tisbury – effective June 20, 2020.

Dr. Einbinder also acknowledged the previously submitted retirements of Diane Smadbeck, Pati Nelson,

and Zach Tileston.

On a motion by Kelly McCracken, seconded by Kimberly Kirk, the Committee accepted and acknowledged the retirements with gratitude.

There was one (1) resignation submitted to Dr. Einbinder effective the end of the school year:

1. Jeff Majkowski (Gr. 7/8 LA/Reading)

Donna Rhoades (Speech Therapist) submitted her resignation from Shared Services.

On a motion by Kimberly Kirk, seconded by Kelly McCracken, the Committee accepted and the resignation of Mr. Majkowski and acknowledged the resignation of Ms. Rhoades.

Bridget Mello added that Pam Melrose (Enrichment) would not be returning.

Dr. Einbinder advised that Tara Sykes has returned from her leave effective June 4, 2020

VI. Public Comment

Ruth Chapman inquired if the Edgartown School would continue to support the band program and that the vacancy left by the retirement of Zach Tileston would be filled. Dr. D'andrea recognized the importance and benefits of the program, which is shared with the Oak Bluffs School, but explained that at this time they would be holding off on filling the position until more guidance was received from the State. He said that there is not an intention of eliminating this position.

VII. New/Old Business

At last month's School Committee meeting, there was a discussion regarding the 8th Grade Fundraising. Based upon the discussion they've had regarding the fundraised money, Dr. Einbinder recommended that the funds be distributed to the families according to the records and guidance received.

On a motion by Kimberly Kirk, seconded by Kelly McCracken, the Committee approved to follow the guidance received by Dr. Einbinder regarding the fundraising by way of roll call vote. Ms. McCracken abstained.

Dr. Einbinder requested that the Committee approve the amendment of the February 12, 2020 School Committee minutes showing that Zach Tileston submitted a letter of retirement and not a resignation.

On a motion by Kimberly Kirk, seconded by Kelly McCracken, the Committee approved the amendment of the February 12, 2020 minutes as set forth by Dr. Einbinder by way of roll call vote.

VIII. Schedule Next Meeting(s)

The next meeting is scheduled for Wednesday, July 22, 2020 at 8:30am. Location TBA.

IX. Adjournment

Respectfully submitted,

Ken Romero
Secretary to the Committee